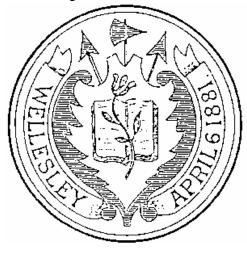
# TOWN OF WELLESLEY, MASSACHUSETTS

## **COMPREHENSIVE ANNUAL FINANCIAL REPORT**



For the fiscal year ended June 30, 2004



On the cover: Wellesley Town Hall is one of the five properties in the Town listed on the National Register of Historic Places.



Wellesley is proud of its state of the art Police Headquarters.

# TOWN OF WELLESLEY, MASSACHUSETTS

## **COMPREHENSIVE ANNUAL FINANCIAL REPORT**

For the Fiscal Year ended June 30, 2004



Prepared by:

The Office of Financial Services

## TOWN OF WELLESLEY, MASSACHUSETTS

## **COMPREHENSIVE ANNUAL FINANCIAL REPORT**

## JUNE 30, 2004

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# **Introductory Section**



Pictured is the newly constructed Wellesley Free Library.



Town of Wellesley, Massachusetts Comprehensive Annual Financial Report For the fiscal year ended June 30, 2004



# Town of Wellesley

525 Washington Street Wellesley, MA 02482

#### **Letter of Transmittal**

December 30, 2004

To the Honorable Board of Selectmen and Citizens of the Town of Wellesley:

State law requires the Town of Wellesley to publish at the close of each fiscal year a complete set of financial statements in conformity with accounting principles generally accepted in the United States of America (GAAP) that are audited in accordance with generally accepted auditing standards by a firm of licensed certified public accountants. Pursuant to that requirement, we hereby issue the Comprehensive Annual Financial Report (CAFR) of the Town of Wellesley, Massachusetts, for the fiscal year ending June 30, 2004 for your review.

This report consists of management's representations concerning the finances of the Town. Consequently, management assumes full responsibility for the completeness and reliability of all of the information presented in this report. To provide a reasonable basis for making these representations, management of the Town has established a comprehensive internal control framework that is designed both to protect the government's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of the Town's financial statements in conformity with GAAP. Because the cost of internal controls should not outweigh their benefits, the Town's comprehensive framework of internal controls has been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement. As management, we assert that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

The Town's financial statements have been audited by Powers & Sullivan, a firm of licensed certified public accountants. The goal of the independent audit was to provide reasonable assurance that the financial statements of the Town for the fiscal year ended June 30, 2004, are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principals used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditor concluded, based upon the audit, that there was a reasonable basis for rendering an unqualified opinion on the Town's financial statements for the fiscal year ended June 30, 2004, and that they are fairly presented in conformity with GAAP. The independent auditor's report is presented as the first component of the financial section of this report.

The independent audit of the financial statements of the Town was part of a broader, federally mandated "Single Audit" designed to meet the special needs of federal grantor agencies. The standards governing Single Audit engagements require the independent auditor to report not only on the fair presentation of the financial statements, but also on the audited government's internal controls and compliance with legal requirements, with special emphasis on internal controls and legal requirements involving the administration of federal awards. These reports are available in the Town's separately issued Single Audit Report.

GAAP require that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to compliment MD&A and should be read in conjunction with it. The Town's MD&A can be found immediately following the report of the independent auditors.

#### **Profile of the Government**

The Town of Wellesley was incorporated in 1881 is located in Norfolk County. It is approximately 15 miles west of Boston and is bordered by Natick on the west, Weston and Newton on the North, Needham on the east and southeast, and Dover on the south. It is approximately 10.51 square miles in area and, according to the 2000 federal census figures, has a population of 26,613 persons.

The principal highways serving the Town are State Routes 9, 16, 135, 128 and the Massachusetts Turnpike. The Massachusetts Bay Transportation Authority (MBTA) provides railroad services to Boston and Framingham.

The Town operates under the Representative Town Meeting form of government with public officers serving as ex-officio members of the town meeting. The legislative body consists of 240 members elected by precincts. Administrative affairs are managed by a five member Board of Selectmen, with the assistance of an executive director.

The administration of the general government is the responsibility of the five-member Board of Selectmen; local school affairs are administered by the five-member School Committee; public works are administered by a three-member Board of Public Works; the Municipal Light Plant is administered by the five-member Municipal Light Board that is comprised of the three-member Board of Public Works and two members appointed by the Board of Selectmen; and library affairs are administered by a six-member Board of Library Trustees.

#### **Municipal Services**

The Town provides general governmental services within its boundaries including public education in grades kindergarten through twelve, police and fire protection, collection and treatment of sewage, water distribution, electric services, public works, streets, parks and recreation, veteran's services, health and sanitation, and libraries. The water and sewer enterprise funds are self-supporting. The Town maintains a solid waste recycling and disposal facility.

The Town owns and operates a self-supporting municipal electric plant. A five member Municipal Electric Board carries out the responsibilities of the Municipal Electric Commissioners as dictated by Massachusetts General Laws, Chapter 164. The Board has three elected members and two appointed by the Board of Selectmen.

### **Principal Officials**

#### Board of Selectmen

Vincent Juliani, Jr. – Chairman Peter W. Gubellini - Vice Chairman David J. Himmelberger - Secretary Harriet S. Warshaw Laurence D. Shind

| Official                      | <u>Name</u>        | Term      | Term Exp. |
|-------------------------------|--------------------|-----------|-----------|
| Executive Director of General |                    |           |           |
| Governmental Services         | Christopher Clark  | Appointed | Temporary |
| Acting Town Accountant        | David Nalchahian   | Appointed | Temporary |
| Treasurer/Collector           | Marc V. Waldman    | Appointed | 2005      |
| Town Counsel                  | Albert S. Robinson | Appointed | 2004      |
| Town Clerk                    | Kathleen Nagle     | Elected   | 2006      |

#### **Factors Affecting Financial Condition**

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment within which the Town operates.

The Town continues to reflect a strong economic condition. The per capita income is significantly higher than state averages, and the unemployment rate has always been extremely low. The Town remains a very desirable community given its close proximity to Boston and quality of services provided. The residential sales market has been very strong, reflecting the solid interest in the community.

Wellesley is home to urban professionals whose wealth levels are among the highest in the Commonwealth. Median family incomes of \$134,769 and per captita of \$52,866 are 212% and 204% of state values, respectively. Relative wealth is also seen in the owner occupied median housing value, which, at \$817,980 is more than twice that of the state and four times that of the nation. Although the Town is 86.5% residential, commercial activity is diversified and the presence of Wellesley College and Babson College provide for a low unemployment rate and economic stability.

On the Town's operating side, the current state fiscal problems will have some impact on the delivery of Town services. State aid will at best be level funded and most likely reduced in the following years. This will leave the Town in a position of having to rely mainly on property taxes to cover the increasing cost of providing services and replace the revenue lost from the state. As the Town is not highly dependent on state aid, the Town will not be as adversely affected as other communities in the State.

The Town continues to manage its financial affairs in prudent manner. It has maintained its "excellent" bond rating of Aaa even with the fiscal crisis our State is currently experiencing. It has been able to do so by incorporating long range planning tools such as a Capital Improvement Program; maintaining reserve balances despite tight budgets; investing in technology to ensure efficient operations; and maintaining an aggressive pay as you go financing strategy for capital improvements.

The Town has also enhanced its revenue flexibility by establishing enterprise funds. This has allowed the Town to shift one hundred percent of the operating cost and capital improvements to the users of electric, water, and sewer services so that no tax support goes towards providing these services. All related debt is funded through user fees. By doing so the Town is able to provide the maximum tax dollars available to all other services.

#### **Internal Controls**

Management of the Town is responsible for establishing and maintaining an internal control structure designed to ensure the assets of the Town are protected from loss, theft or misuse and to ensure that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The Executive Director is responsible for evaluating the adequacy and effectiveness of the internal control structure and implementing improvements.

Because the cost of internal controls should not outweigh their benefits, the Town's comprehensive framework of internal controls has been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement.

#### **Budgetary Controls**

The Executive Director is responsible for preparing and presenting the budget to the Board of Selectmen. The Selectmen review all requests and Town-wide issues and present a budget to Town Meeting for approval. The Finance Committee reviews the budget and makes recommendations to Town Meeting.

The level of budgetary control is established by Town Meeting and this approval defines the level at which expenditures may not exceed appropriations. This level is typically at the individual department salary and expense level. The Town Accountant is responsible for ensuring all payroll and invoices are within the budgetary control level before authorizing payment. Additional appropriations may be approved at subsequent Town Meetings. The Finance Committee, upon request by the Board of Selectmen, may approve during the year a transfer from a reserve fund established at Town Meeting. These controls ensure compliance with the budget approved by Town Meeting.

### **Cash Management**

Cash management is handled by the Town Treasurer. The Town Treasurer monitors the Town's cash flow and provides for the investment of Town funds. The Treasurer seeks to maximize the return on Town funds while maintaining adequate protection and liquidity of funds.

Quarterly tax billings and excellent collection rates have eliminated the need to borrow on a short term basis to maintain cash flow. The Town's investment options are governed by Massachusetts General Laws and focus on safety, liquidity and yield.

#### **Risk Management**

The Town manages its risk through a combination of self-insured programs and premium based coverage with commercial insurance carriers. Workers compensation and unemployment activities are self-insured while exposures to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters are covered through policies purchased from commercial carriers. Third-party coverage is maintained for individual workers' compensation claims in excess of \$250,000. In addition the Town administers a workers compensation internal service fund and has recorded its incurred-but-not-reported liability based on an annual actuarial valuation. Additional information on the Town's risk management activity can be found in the notes to the financial statements.

### **Pension and Other Post Employment Benefits**

The Town contributes to the Wellesley Contributory Retirement System a defined benefit pension plan administered by the Wellesley Contributory Retirement board. Each year, an independent actuary engaged by the pension plan calculates the amount of the annual contribution that the Town must make to the pension plan to ensure that the plan will be able to fully meet its obligations to retired employees on a timely basis. As a requirement by law, the Town fully funds each year's annual required contribution to the pension plan as determined by the actuary. The System is one of the few in Massachusetts that is fully funded where the funding ratio is 103.5%.

The Town also provides postretirement health care benefits for certain retirees and their dependents. There were 719 retired employees receiving these benefits, which are financed on a pay-as-you-go basis. Recently the GASB issued Statement #43, Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans and Statement #45 Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions, which are required to be implemented in fiscal year 2008. The Town recognized early the need to provide for this benefit and Chapter 88 of the Acts of 2004 – An Act Authorizing the Town of Wellesley to Establish a Group Insurance Liability Fund was enacted that allows the Town to begin the process of funding the liability.

Additional information on the Town's pension and post employment benefits can be found in the notes to the financial statements.

#### **Acknowledgements**

This Comprehensive Annual Financial Report is dedicated to the memory of R. Arnold Wakelin. He started his long and illustrious career in Wellesley in 1957 as an assistant to the Town Accountant. In 1962 he was appointed Town Comptroller and served until 1978. In 1979, he was appointed Director of Financial Services, and in August 1993, he was appointed Executive Director of General Governmental Services by the Board of Selectmen, a position he held until his death. He had been a valued member of the Town's Contributory Retirement Board.

During the course of the past forty-seven years, Arnold offered the Town of Wellesley unwavering leadership and a deep commitment to enhancing the lives of all Wellesley residents. He will be remembered as a selfless, humble man of deep integrity.

The preparation of this report would not have been possible without the efficient and dedicated services of the entire staff of the finance departments. We would like to express our appreciation to all the members of the departments who assisted and contributed to the preparation of this report. Credit must also be given to the Town Selectmen for their unfailing support for maintaining the highest standards of professionalism in the management of the Town's finances.

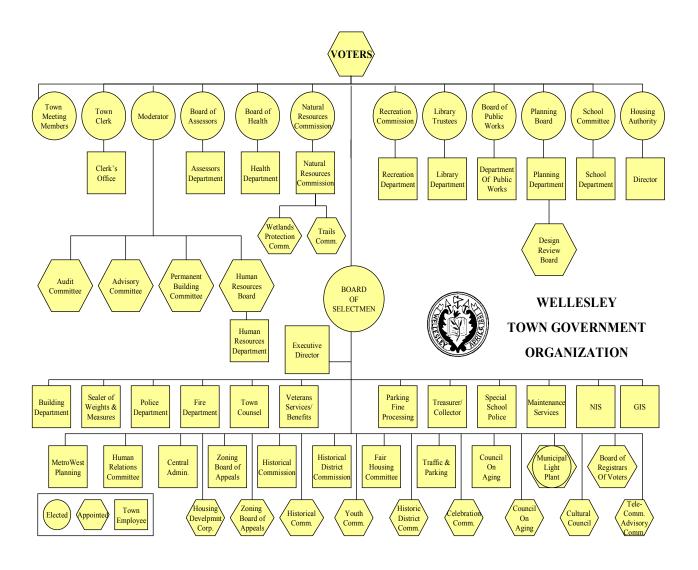
Respectively submitted,

Christopher Clark

**Director of General Government Services** 

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## **Organization Chart**



# Financial Section



Pictured is Galen Hall of Wellesley College, a major institution of higher education that attracts students from all over the world.



Town of Wellesley, Massachusetts Comprehensive Annual Financial Report For the fiscal year ended June 30, 2004

## Powers & Sullivan

Certified Public Accountants



323 New Boston Street Woburn, MA 01801 T 781 937 9322 F 781 937 9474

www.powersandsullivan.com

#### **Independent Auditors' Report**

To the Audit Committee
Town of Wellesley, Massachusetts

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Wellesley, Massachusetts, as of and for the fiscal year ended June 30, 2004 (except for the Wellesley Contributory Retirement System which is as of and for the year ended December 31, 2003), which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Wellesley, Massachusetts' management. Our responsibility is to express opinions on these financial statements based on our audit. The basic financial statements of the Town of Wellesley as of June 30, 2003 were audited by other auditors whose unqualified report was dated March 20, 2004 (December 20, 2003 as to the Contributory Retirement System). As discussed in Note 1, the Town has restated its 2003 basic financial statements. The other auditors reported on the 2003 financial statements before the restatement.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Wellesley, Massachusetts, as of June 30, 2004 (except for the Wellesley Contributory Retirement System which is as of December 31, 2003), and the respective changes in financial position and cash flows, where applicable, thereof for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

We also audited the adjustments described in Note 1 that were applied to restate the fiscal year 2003 financial statements. In our opinion, such adjustments are appropriate and have been properly applied.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 30, 2004, on our consideration of the Town of Wellesley, Massachusetts' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was made for the purpose of forming an opinion on the financial statements taken as a whole. The combining and individual fund statements and schedules, as listed in the table of contents, are presented for the purpose of supplementary analysis and are not a required part of the financial statements of the Town of Wellesley, Massachusetts. Such supplementary information has been subjected to the auditing procedures applied in the audit of the financials statements and, in our opinion, is fairly presented in all material respects in relation to the financial statements taken as a whole.

Management's discussion and analysis, located on the following pages, and schedule of revenues, expenditures and changes in fund balance – general fund – budgetary basis, located after the notes to the basic financial statements, are not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

The introductory section and statistical tables have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on them.

December 30, 2004

| Management's Discussion and Ana | alysis |
|---------------------------------|--------|
|                                 |        |
|                                 |        |
|                                 |        |
|                                 |        |
|                                 |        |

## Management's Discussion and Analysis

As management of the Town of Wellesley, Massachusetts, we offer readers of these financial statements this narrative overview and analysis of the financial activities of the Town of Wellesley for the fiscal year ended June 30, 2004. This is the second year our financial statements have been prepared under the Government Accounting Standards Board Statement 34 – Basic Financial Statements - and Management's Discussion and Analysis – for State and Local Governments. We encourage readers to consider the information presented in this report in conjunction with additional information that we have furnished in our letter of transmittal.

The Governmental Accounting Standards Board (GASB) is the authoritative standard setting body that provides guidance on how to prepare financial statements in conformity with generally accepted accounting principles (GAAP). Users of these financial statements (such as investors and rating agencies) rely on the GASB to establish consistent reporting standards for all governments in the United States. This consistent application is the only way users (including citizens, the media, legislators and others) can assess the financial condition of one government compared to others.

Governments must adhere to GASB pronouncements in order to issue their financial statements in conformity with GAAP. The users of financial statements also rely on the independent auditor's opinion. If the Town's financial statements have significant departures from GAAP the independent auditors' may issue a qualified opinion or a disclaimer (where no opinion is given). These types of opinions may have an adverse effect on the Town's bond rating and our ability to borrow money at favorable interest rates. The Town has enjoyed an unqualified opinion on its financial statements for many years.

#### **Financial Highlights**

- The government-wide assets of the Town of Wellesley exceeded it liabilities at the close of the most recent fiscal year by \$145 million (net assets).
- Of this amount, 19% or \$31.4 million (unrestricted net assets) may be used to meet the government's ongoing obligations to citizens and creditors.
- At the close of the current fiscal year, the Town of Wellesley's general fund reported an ending fund balance of \$5,149,601, an increase of \$1,124,134 in comparison with the prior year. Total fund balance represents 6% of total general fund expenditures. Approximately \$2,430,000 million of this total amount is available for appropriation at the government's discretion.
- The Town of Wellesley's total governmental debt increased by \$12,550,000 during the current fiscal year. This was the net effect of \$3,110,000 in principal payments on debt and the issuance of \$15,660,000 in debt for the New Library, the Warren Building renovation, and various other governmental projects. The Commonwealth of Massachusetts is committed to provide assistance in the form of a capital grant equal to 57% of the approved cost of the project through the state's school building assistance program.

#### **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the Town of Wellesley's basic financial statements. The Town's basic financial statements comprise three components: 1) government-wide financial statements 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to private-sector business.

The statement of net assets presents information on all of the Town's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Town in improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing or the related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities include general government, public safety, education, public works, health and sanitation, library, recreation, traffic and parking management, interest, state and county charges, and other. The business-type activities include the activities of the sewer, water, and electric enterprise funds.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, use fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town maintains two major governmental funds that are presented separately in the governmental fund financial statements. The remaining non-major funds are combined into a single, aggregated presentation. Individual fund data for each of these non-major governmental funds is provided in the form of combining statements elsewhere in this report.

The Town adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

**Proprietary funds.** The Town maintains two types of proprietary funds.

*Enterprise funds* are used to report the same functions as business-type activities in the government-wide financial statements. The Town uses enterprise funds to account for its sewer, water, and electric operations.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for sewer, water, and electric operations, all of which are considered major funds of the Town.

Internal service funds are an accounting device used to accumulate and allocate costs internally among various functions. The Town maintains an internal service fund to account for health insurance, self-insured worker's compensation, information technology services, fleet maintenance and fuel.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

**Notes to financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

#### **Government-wide Financial Analysis**

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the case of the Town of Wellesley, assets exceeded liabilities by \$145.1 million at the close of the fiscal year 2004.

Government-wide net assets of \$112.6 million (78%) reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that are still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the investment in its capital assets is reported net of its related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Town of Wellesley's net assets \$1.0 million (1%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets \$31.4 million (21%) may be used to meet the government's ongoing obligations to citizens and creditors.

At the end of the current fiscal year, The Town of Wellesley is able to report positive balances in all three categories of net assets, both for the government as a whole, as well as for its separate governmental and business-type activities.

Details related to the Town's governmental and business-type activities follow.

**Governmental activities.** The governmental activities net assets increased by \$27.1 million during the current fiscal year. The major reasons for this increase is attributed to the recognition of \$23.3 million in capital grant revenue, the acquisition of approximately \$800,000 in capital assets from current revenues and the current reduction of debt exceeding depreciation by approximately \$321,000. All of these factors improve the Town's financial position.

|   | 2004        |    | 2003        |
|---|-------------|----|-------------|
| Assets:                                 |             | _  |             |
| Current assets\$                        | 28,766,913  | \$ | 33,197,138  |
| Noncurrent assets (excluding capital)   | 19,508,257  |    | 2,475,265   |
| Capital assets                          | 80,713,739  |    | 74,339,427  |
| Total assets                            | 128,988,909 | _  | 110,011,830 |
| Liabilities:                            |             |    |             |
| Current liabilities (excluding debt)    | 4,561,983   |    | 8,056,865   |
| Noncurrent liabilities (excluding debt) | 1,091,400   |    | 1,131,744   |
| Current debt                            | 14,135,000  |    | 30,610,000  |
| Noncurrent debt                         | 33,110,000  |    | 21,200,000  |
| Total liabilities                       | 52,898,383  | _  | 60,998,609  |
| Net Assets:                             |             |    |             |
| Capital assets net of related debt      | 60,416,766  |    | 28,393,793  |
| Restricted                              | 1,035,731   |    | 1,753,311   |
| Unrestricted                            | 14,638,029  |    | 18,866,117  |
| Total net assets\$                      | 76,090,526  | \$ | 49,013,221  |

|  | 2004        | 2003            |
|--|-------------|-----------------|
| Program revenues:                              |             |                 |
| Charges for services\$                         | 7,701,402   | \$<br>6,080,249 |
| Operating grants and contributions             | 15,191,131  | 14,187,501      |
| Capital grants and contributions               | 23,341,015  | 3,681,344       |
| General Revenues:                              |             |                 |
| Real estate and personal property taxes        | 64,070,276  | 61,585,388      |
| Motor vehicle and other excise taxes           | 4,404,140   | 4,263,663       |
| Nonrestricted grants, contributions, and other | 2,001,048   | 2,101,414       |
| Unrestricted investment income                 | 554,593     | 1,305,019       |
| Total revenues                                 | 117,263,605 | 93,204,578      |
| Expenses:                                      |             |                 |
| General Government                             | 3,982,041   | 4,417,008       |
| Public Safety                                  | 10,576,430  | 10,231,912      |
| Public Education.                              | 59,049,160  | 59,251,315      |
| Public Works                                   | 8,220,603   | 7,803,930       |
| Health and sanitation                          | 904,649     | 569,245         |
|  | 3,213,639   | 3,015,690       |
| Library  |             |                 |
| Recreation                                     | 1,790,255   | 1,058,030       |
| Traffic and parking management                 | 592,766     | 561,341         |
| Interest                                       | 1,363,670   | 1,520,180       |
| State and county charges                       | 1,041,780   | 1,000,627       |
| Other  | 451,307     | 1,111,107       |
| Total expenses                                 | 91,186,300  | 90,540,385      |
| Excess before transfers                        | 26,077,305  | 2,664,193       |
| Transfers                                      | 1,000,000   | 1,000,000       |
| Change in net assets\$                         | 27,077,305  | \$<br>3,664,193 |

Other financial notes related to governmental activities:

- Charges for services represent about 7% of governmental activities resources. The Town can exercise more control over this category of revenue than any other. Fees charged for services rendered that are set by the Town are included in this category.
- Operating and capital grants and contributions accounted for 33% percent of the governmental activities
  resources. Most of these resources apply to education operations. These resources offset cost within
  the school department in addition to their General Fund operating budget. The Town recognized onetime school construction grants of \$18.8 million in FY2004 which accounts for the fluctuation between
  years.
- Property taxes are by far the most significant revenue source for the Town's governmental activities.
   They comprised 55% of current resources.
- Other taxes and other revenues comprised a total of 6% percent of the governmental activity's resources.
- Education is by far the largest governmental activity of the Town. Approximately \$59.0 million in taxes and other revenue were needed to cover its Fiscal 2004 operating expenses. Approximately \$6.1 million of a pension contribution made by the state on-behalf of Wellesley teachers have been recorded as an expense and grant revenue.
- Public safety and public works are the third and fourth largest activities of the Town. Approximately \$10.6 million and \$8.2 million, respectively, of taxes and other revenue were needed to cover their Fiscal 2004 operating expenses.

**Business-type activities.** Business-type activities increased the Town's net assets by \$4.6 million, accounting for 15% of the total growth in the government's net assets. Key elements of this increase are as follows:

- Income before transfers totaled \$5.6 million. Of this amount, \$5.4 million was attributable to electric operations mainly as a result of conservative operations, capital grants received and the need to raise an additional \$1.0 million for in lieu of tax payment to the Town. The water and sewer funds essentially recovered virtually all of their costs through rates.
- The electric light activities transferred \$1.0 million of its net operating income to governmental activities to pay for in lieu of taxes.

#### Sewer Activities

As shown below, sewer business-type activities assets exceeded liabilities by \$13.2 million at the close of fiscal year 2004. Capital assets net of related debt was \$10.5 (80%) while unrestricted net assets were \$2.7 million (20%). There was a decrease of (\$21,204) in net assets compared to a decrease of (\$91,245) in the prior fiscal year. The relatively small changes in net assets reflect management's goal of maintaining the system while only charging users for the cost of operations.

|   | 2004       |     | 2003       |
|---|------------|-----|------------|
| Assets:   |            |     |            |
| Current assets\$                                    | 2,807,370  | \$  | 2,771,850  |
| Capital assets                                      | 10,656,656 | _   | 10,566,218 |
| Total assets  | 13,464,026 |     | 13,338,068 |
| Liabilities:  |            |     |            |
| Current liabilities (excluding debt)                | 111,300    |     | 79,218     |
| Current debt  | 23,016     |     | -          |
| Noncurrent debt                                     | 92,064     |     | _          |
| Total liabilities                                   | 226,380    |     | 79,218     |
| Net Assets:   |            |     |            |
| Capital assets net of related debt                  | 10,541,576 |     | 10,566,218 |
| Unrestricted  | 2,696,070  |     | 2,692,632  |
| Total net assets\$                                  | 13,237,646 | \$  | 13,258,850 |
| ` <del>=</del>                                      | , ,        | · = | , ,        |
|   | 2004       |     | 2002       |
|   | 2004       | _   | 2003       |
| Program revenues:                                   | 4 020 059  | Φ   | 4 012 727  |
| Charges for services\$                              | 4,929,058  | \$  | 4,813,727  |
| Capital grants and contributions  General Revenues: | 43,625     |     | 4,143      |
| Unrestricted investment income                      | 5,901      |     | 3,261      |
| Total revenues                                      | 4,978,584  |     | 4,821,131  |
| Evnonege  |            |     |            |
| Expenses: Sewer                                     | 4,999,788  |     | 4,912,376  |
| Total expenses                                      | 4,999,788  | -   | 4,912,376  |
| · -   |            | _   |            |
| Change in net assets\$                              | (21,204)   | \$_ | (91,245)   |

### Water Activities

As noted below, water business-type activities assets exceeded liabilities by \$13.3 million at the close of fiscal year 2004. Capital assets net of related debt was \$10.6 million (80%) while unrestricted net assets were \$2.7 million (20%). There was an increase of \$217,857 in net assets compared to an increase of \$259,876 in the prior fiscal year. The relatively small changes in net assets reflect management's goal of maintaining the system while only charging users for the cost of operations.

|   | 2004                           |     | 2003                           |
|---|--------------------------------|-----|--------------------------------|
| Assets:                                 |                                | _   |                                |
| Current assets\$                        | 2,838,232                      | \$  | 2,741,669                      |
| Capital assets                          | 14,482,834                     |     | 14,877,121                     |
| Total assets                            | 17,321,066                     | -   | 17,618,790                     |
| Liabilities:                            |                                |     |                                |
| Current liabilities (excluding debt)    | 145,829                        |     | 232,232                        |
| Noncurrent liabilities (excluding debt) | 8,823                          |     | 8,001                          |
| Current debt                            | 430,000                        |     | 430,000                        |
| Noncurrent debt                         | 3,440,000                      |     | 3,870,000                      |
| Total liabilities                       | 4,024,652                      | _   | 4,540,233                      |
| Net Assets:                             |                                |     |                                |
|   | 10 612 924                     |     | 10 577 101                     |
| Capital assets net of related debt      | 10,612,834                     |     | 10,577,121                     |
| Unrestricted\$                          | 2,683,580<br><b>13,296,414</b> | \$  | 2,501,436<br><b>13,078,557</b> |
| 1 Otal fiet assets \$                   | 13,290,414                     | Ψ=  | 13,070,337                     |
|   |                                |     |                                |
| _                                       | 2004                           |     | 2003                           |
| Program revenues:                       |                                |     |                                |
| Charges for services\$                  | 3,495,874                      | \$  | 3,618,745                      |
| Capital grants and contributions        | -                              |     | 30,014                         |
| General Revenues:                       |                                |     |                                |
| Unrestricted investment income          | 4,317                          |     | 1,806                          |
| Total revenues                          | 3,500,191                      |     | 3,650,565                      |
| Expenses:                               |                                |     |                                |
| Water                                   | 3,282,334                      |     | 3,390,689                      |
| Total expenses                          | 3,282,334                      | -   | 3,390,689                      |
|   | 0,202,004                      | -   | 0,000,000                      |
| Change in net assets\$                  | 217,857                        | \$_ | 259,876                        |

#### **Electric Activities**

Electric business-type activities assets exceeded liabilities by \$42.5 million at the close of fiscal year 2004. Capital assets net of related debt was \$31.0 million (73%) while unrestricted net assets were \$11.4 million (27%). There was an increase of \$4.4 million in net assets compared to an increase of \$2.9 million in the prior fiscal year. Operating expenses declined approximately \$1.2 million during fiscal year 2004 related to operational savings in production, transmission, and distribution costs.

| Assets:                                 | 2004                            |     | 2003                     |
|---|---------------------------------|-----|--------------------------|
| Current assets\$                        | 14,382,878                      | \$  | 13,008,225               |
| Capital assets                          | 31,038,289                      |     | 27,637,916               |
| Total assets                            | 45,421,167                      | _   | 40,646,141               |
|   |                                 |     |                          |
| Liabilities:                            |                                 |     |                          |
| Current liabilities (excluding debt)    | 2,952,498                       |     | 2,576,618                |
| Noncurrent liabilities (excluding debt) | 13,358                          | _   | 14,715                   |
| Total liabilities                       | 2,965,856                       |     | 2,591,333                |
| Net Assets:                             |                                 |     |                          |
| Capital assets net of related debt      | 31,038,289                      |     | 27,637,916               |
| Unrestricted                            | 11,417,022                      |     | 10,416,892               |
| Total net assets\$                      | 42,455,311                      | \$  | 38,054,808               |
| =                                       | 12,100,011                      | *=  |                          |
|   | 2004                            |     | 2003                     |
| Program revenues:                       | _                               |     | _                        |
| Charges for services\$                  | 20,683,699                      | \$  | 20,372,550               |
| Capital grants and contributions        | 270,456                         |     | 226,218                  |
| General Revenues:                       |                                 |     |                          |
| Unrestricted investment income          | 58,377                          | _   | 44,717                   |
| Total revenues                          | 21,012,532                      |     | 20,643,485               |
| Evnanaa                                 |                                 |     |                          |
| Expenses:  Electric                     | 15 612 020                      |     | 16 012 010               |
|   | 15,612,029<br><b>15,612,029</b> | _   | 16,813,918<br>16,813,918 |
| Total expenses                          | 15,612,029                      | -   | 10,013,910               |
| Excess before transfers                 | 5,400,503                       |     | 3,829,567                |
| Transfers                               | (1,000,000)                     | _   | (1,000,000)              |
| Change in net assets \$                 | 4,400,503                       | \$_ | 2,829,567                |

#### Financial Analysis of the Government's Major Funds

As noted earlier, The Town of Wellesley uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$8.7 million, an increase of \$15.4 million from the prior year. The increase is mainly related to the proceeds from long term-debt used to acquire capital assets.

#### General Fund

The General Fund is the chief operating fund of the Town. At the end of the current fiscal year, unreserved fund balance of the general fund was \$2.4 million, while total fund balance was \$5.1 million. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and the total fund balance to total fund expenditures. Unreserved fund balance represents 3% of total general fund expenditures, while total fund balance represents 6% of that same amount.

The fund balance of the general fund increased by \$1,124,134 during fiscal year 2004. This is due to management's ability to monitor budgetary results during the year and its goal of maintaining the Town's financial position.

#### Capital Projects Major Fund

Capital funds under the modified accrual basis of accounting normally have significant fluctuations as major capital additions are constructed. Currently there is a temporary deficit of (\$4,637,594) due to \$10,385,000 in bond anticipation notes being outstanding at year-end. When these notes are permanently financed, the deficit will be eliminated.

**Proprietary funds.** The Town's proprietary funds provide the same type of information found in the government-wide financials statements, but in more detail. Factors concerning the finances of these funds have already been addressed in the discussion of the Town's business-type activities.

#### **General Fund Budgetary Highlights**

Differences between the original general fund budget and the final budget of approximately \$2.3 million relates mainly to increases in public works expenses of \$945,000, state and county charges of \$1,010,000, and a \$208,000 transfer out to the stabilization fund.

General fund revenues exceed budget by approximately \$1,252,000 relating to approximately \$882,000 of tax liens not budgeted for, increased payments in lieu of taxes amounting to approximately \$163,000, and increases in department and other revenues of approximately \$716,000. The Town also experienced lower than expected investment earnings of approximately \$500,000 due to lower interest rates during the year.

Most departments realized budget savings except for the Department of Public Works (DPW). The DPW's budget was over expended as a result of a harsh winter and excessive snow and ice removal costs. This is one area where municipalities are allowed to deficit spend under state law. The deficit is raised on the subsequent year's budget that amounted to \$208,371.

### **Capital Assets and Debt Management**

In conjunction with the operating budget, the Town annually prepares a capital budget which includes detailed information concerning those capital requests for the upcoming fiscal year as well as summary information for the following four fiscal years to identify current projections of what level of capital outlay will be required in future years.

As part of the capital plan the Town has historically financed the acquisition of a portion of its capital assets from current revenue. As noted earlier, this policy will continue to improve the financial position as net assets will increase by the amount of acquisitions less the current depreciation.

Major capital assets are funded by the issuance of long-term debt. The effect on net assets during the construction phase of the project is neutral since the Town increases its assets and associated liability by the same amount. In subsequent years the net assets will be reduced through depreciation and will be increased by the revenues raised to support the debt principal payments. Outstanding long-term debt of the general government, as of June 30, 2004, totaled \$36,860,000, of which, \$19,475,000 is related to school projects, \$7,250,000 is related to the new library, \$6,980,000 is related to the Warren building renovation, leaving a balance of approximately \$3,155,000 for other Town projects.

The enterprise funds have \$115,080 in sewer enterprise debt and \$3,870,000 in water enterprise debt that is fully supported by the rates and do not rely on a general fund subsidy.

The Town's major capital project fund is used to account for the Town's school construction projects which are anticipated to cost approximately \$33,000,000. To fund the projects, the Town issued \$15,995,000 of long term bonds in Fiscal 2001 and \$5,510,000 of long term bonds in Fiscal 2003. The Commonwealth of Massachusetts is committed to provide assistance in the form of a capital grant equal to 57% of the approved cost of the project through the state's school building assistance program. Accordingly, the Town has recorded \$18,778,000 of capital grants during Fiscal 2004 equal to approximately 57% the allowable capital costs expected to be reimbursed.

Please refer to the notes to the financial statements for further discussion of the major capital and debt activity.

#### **Requests for Information**

This financial report is designed to provide a general overview of the Town's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the Office of the Director of General Government Services, 525 Washington Street, Wellesley, MA 02482.

# **Basic Financial Statements**

## STATEMENT OF NET ASSETS

JUNE 30, 2004

|  | Primary Government |                            |    |                             |    |                     |  |  |
|--|--------------------|----------------------------|----|-----------------------------|----|---------------------|--|--|
|  |                    | Governmental<br>Activities |    | Business-type<br>Activities |    | Total               |  |  |
| ASSETS   | -                  |                            | •  |                             |    |                     |  |  |
| CURRENT:   |                    |                            |    |                             |    |                     |  |  |
| Cash and short-term investments  | \$                 | 2,701,059                  | \$ | 10,793,007                  | \$ | 13,494,066          |  |  |
| Investments  |                    | 21,042,084                 |    | 5,810,026                   |    | 26,852,110          |  |  |
| Receivables, net of allowance for uncollectibles:                                |                    |                            |    |                             |    |                     |  |  |
| Real estate and personal property taxes  |                    | 1,907,708                  |    | -                           |    | 1,907,708           |  |  |
| Tax liens  |                    | 308,112                    |    | -                           |    | 308,112             |  |  |
| Motor vehicle excise taxes   |                    | 454,629                    |    | - 0.004.040                 |    | 454,629             |  |  |
| User charges   |                    | 100.001                    |    | 2,601,812                   |    | 2,601,812           |  |  |
| Departmental and other   |                    | 120,821                    |    | -                           |    | 120,821             |  |  |
| Intergovernmental  Tax foreclosures  |                    | 2,205,479<br>27,021        |    | -                           |    | 2,205,479<br>27,021 |  |  |
|  |                    | 27,021                     |    | 762.060                     |    |                     |  |  |
| Inventory  |                    | -                          |    | 762,069                     |    | 762,069             |  |  |
| Other assets   |                    | -                          |    | 61,566                      |    | 61,566              |  |  |
| NONCURRENT:  |                    |                            |    |                             |    |                     |  |  |
| Receivables, net of allowance for uncollectibles:                                |                    | 10 509 257                 |    |                             |    | 10 509 257          |  |  |
| Intergovernmental  |                    | 19,508,257                 |    | 1 145 046                   |    | 19,508,257          |  |  |
| Capital assets, non depreciable  Capital assets, net of accumulated depreciation |                    | 15,730,680                 |    | 1,145,246                   |    | 16,875,926          |  |  |
| Capital assets, het of accumulated depreciation                                  | -                  | 64,983,059                 | •  | 55,032,533                  |    | 120,015,592         |  |  |
| TOTAL ASSETS   | _                  | 128,988,909                | ,  | 76,206,259                  |    | 205,195,168         |  |  |
| LIADULTIES   |                    |                            |    |                             |    |                     |  |  |
| LIABILITIES  |                    |                            |    |                             |    |                     |  |  |
| CURRENT:   |                    | 057 700                    |    | 2 200 755                   |    | 2 240 545           |  |  |
| Warrants payable   |                    | 957,790                    |    | 2,390,755                   |    | 3,348,545           |  |  |
| Accrued payroll  |                    | 2,442,032                  |    | 93,347                      |    | 2,535,379           |  |  |
| Tax refunds payable  |                    | 408,871                    |    | 7 406                       |    | 408,871             |  |  |
| Accrued interest   |                    | 84,396                     |    | 7,426                       |    | 91,822              |  |  |
| Other liabilities  |                    | 312,891                    |    | 695,109                     |    | 1,008,000           |  |  |
| Compensated absences   |                    | 142,003                    |    | 22,990                      |    | 164,993             |  |  |
| Workers' compensation  |                    | 214,000                    |    | -                           |    | 214,000             |  |  |
| Bonds and notes payable  |                    | 14,135,000                 |    | 453,016                     |    | 14,588,016          |  |  |
| NONCURRENT:  |                    | <b>504.400</b>             |    | 00.404                      |    | 040.504             |  |  |
| Compensated absences   |                    | 594,400                    |    | 22,181                      |    | 616,581             |  |  |
| Workers' compensation  |                    | 497,000                    |    | -                           |    | 497,000             |  |  |
| Bonds and notes payable  | -                  | 33,110,000                 | ,  | 3,532,064                   |    | 36,642,064          |  |  |
| TOTAL LIABILITIES  | =                  | 52,898,383                 |    | 7,216,888                   |    | 60,115,271          |  |  |
| NET ASSETS   |                    |                            |    |                             |    |                     |  |  |
| Invested in capital assets, net of related debt                                  |                    | 60,416,766                 |    | 52,192,699                  |    | 112,609,465         |  |  |
| Restricted for:  |                    |                            |    |                             |    |                     |  |  |
| Permanent funds:   |                    |                            |    |                             |    |                     |  |  |
| Expendable   |                    | 549,688                    |    | -                           |    | 549,688             |  |  |
| Nonexpendable  |                    | 221,272                    |    | -                           |    | 221,272             |  |  |
| Other purposes   |                    | 264,771                    |    | -                           |    | 264,771             |  |  |
| Unrestricted   | _                  | 14,638,029                 |    | 16,796,672                  |    | 31,434,701          |  |  |
| TOTAL NET ASSETS   | \$ _               | 76,090,526                 | \$ | 68,989,371                  | \$ | 145,079,897         |  |  |

## STATEMENT OF ACTIVITIES

## FISCAL YEAR ENDED JUNE 30, 2004

|                                |     |             | -  | Program Revenues     |    |                                    |    |                                  |    |                          |
|--------------------------------|-----|-------------|----|----------------------|----|------------------------------------|----|----------------------------------|----|--------------------------|
| Functions/Programs             |     | Expenses    |    | Charges for Services |    | Operating Grants and Contributions |    | Capital Grants and Contributions |    | Net (Expense)<br>Revenue |
| Primary Government:            | _   |             | -  |                      |    |                                    |    |                                  |    |                          |
| Governmental Activities:       |     |             |    |                      |    |                                    |    |                                  |    |                          |
| General government             | \$  | 3,982,041   | \$ | 970,034              | \$ | 578,859                            | \$ | -                                | \$ | (2,433,148)              |
| Public safety                  |     | 10,576,430  |    | 2,665,474            |    | 196,064                            |    | -                                |    | (7,714,892)              |
| Public education               |     | 59,049,160  |    | 2,136,661            |    | 11,293,770                         |    | 18,778,000                       |    | (26,840,729)             |
| Public works                   |     | 8,220,603   |    | 644,333              |    | 1,682,242                          |    | 457,000                          |    | (5,437,028)              |
| Health and sanitation          |     | 904,649     |    | 2,100                |    | 74,711                             |    | -                                |    | (827,838)                |
| Library                        |     | 3,213,639   |    | 83,589               |    | 320,405                            |    | 4,106,015                        |    | 1,296,370                |
| Recreation                     |     | 1,790,255   |    | 582,901              |    | 531,478                            |    | -                                |    | (675,876)                |
| Traffic and parking management |     | 592,766     |    | 616,310              |    | -                                  |    | -                                |    | 23,544                   |
| Interest                       |     | 1,363,670   |    | -                    |    | 513,602                            |    | -                                |    | (850,068)                |
| State and county charges       |     | 1,041,780   |    | -                    |    | -                                  |    | -                                |    | (1,041,780)              |
| Other                          | _   | 451,307     | -  | -                    |    |                                    |    |                                  |    | (451,307)                |
| Total Governmental Activities  | _   | 91,186,300  | -  | 7,701,402            | ,  | 15,191,131                         |    | 23,341,015                       |    | (44,952,752)             |
| Business-Type Activities:      |     |             |    |                      |    |                                    |    |                                  |    |                          |
| Sewer                          |     | 4,999,788   |    | 4,929,058            |    | -                                  |    | 43,625                           |    | (27,105)                 |
| Water                          |     | 3,282,334   |    | 3,495,874            |    | -                                  |    | -                                |    | 213,540                  |
| Electric                       | _   | 15,612,029  | -  | 20,683,699           |    |                                    |    | 270,456                          |    | 5,342,126                |
| Total Business-Type Activities | _   | 23,894,151  | -  | 29,108,631           |    |                                    |    | 314,081                          |    | 5,528,561                |
| Total Primary Government       | \$_ | 115,080,451 | \$ | 36,810,033           | \$ | 15,191,131                         | \$ | 23,655,096                       | \$ | (39,424,191)             |

See notes to basic financial statements.

(Continued)

## STATEMENT OF ACTIVITIES (Continued)

## FISCAL YEAR ENDED JUNE 30, 2004

| <u>.</u>                                   | Primary Government         |                          |              |  |  |  |  |  |
|--|----------------------------|--------------------------|--------------|--|--|--|--|--|
|  | Governmental<br>Activities | Business-Type Activities | Total        |  |  |  |  |  |
| Changes in net assets:                     |                            |                          |              |  |  |  |  |  |
| Net (expense) revenue from previous page\$ | (44,952,752)               | \$ <b>5,528,561</b> \$   | (39,424,191) |  |  |  |  |  |
| General revenues:                          |                            |                          |              |  |  |  |  |  |
| Real estate and personal property taxes,   |                            |                          |              |  |  |  |  |  |
| net of tax refunds payable                 | 63,187,952                 | -                        | 63,187,952   |  |  |  |  |  |
| Tax liens                                  | 882,324                    | -                        | 882,324      |  |  |  |  |  |
| Motor vehicle and other excise taxes       | 4,318,708                  | -                        | 4,318,708    |  |  |  |  |  |
| Hotel/motel tax                            | 85,432                     | -                        | 85,432       |  |  |  |  |  |
| Penalties and interest on taxes            | 179,860                    | -                        | 179,860      |  |  |  |  |  |
| Payments in lieu of taxes                  | 358,798                    | -                        | 358,798      |  |  |  |  |  |
| Grants and contributions not restricted to |                            |                          |              |  |  |  |  |  |
| specific programs                          | 1,271,592                  | -                        | 1,271,592    |  |  |  |  |  |
| Unrestricted investment income             | 554,593                    | 68,595                   | 623,188      |  |  |  |  |  |
| Miscellaneous                              | 190,798                    | ·<br>-                   | 190,798      |  |  |  |  |  |
| Transfers, net                             | 1,000,000                  | (1,000,000)              | <u>-</u>     |  |  |  |  |  |
| Total general revenues and transfers       | 72,030,057                 | (931,405)                | 71,098,652   |  |  |  |  |  |
| Change in net assets                       | 27,077,305                 | 4,597,156                | 31,674,461   |  |  |  |  |  |
| Net Assets:                                |                            |                          |              |  |  |  |  |  |
| Beginning of year, as restated             | 49,013,221                 | 64,392,215               | 113,405,436  |  |  |  |  |  |
| End of year\$                              | 76,090,526                 | \$68,989,371\$_          | 145,079,897  |  |  |  |  |  |

(Concluded)

## **GOVERNMENTAL FUNDS**

### BALANCE SHEET

JUNE 30, 2004

| ASSETS   | _    | General                                    |    | Capital<br>Projects   | _        | Nonmajor<br>Governmental<br>Funds |    | Total<br>Governmental<br>Funds             |
|--|------|--|----|-----------------------|----------|-----------------------------------|----|--|
| Cash and short-term investments  | \$   | 1,237,984<br>7,036,927                     | \$ | 143,052<br>5,790,805  | \$       | 1,256,670<br>7,072,264            | \$ | 2,637,706<br>19,899,996                    |
| Receivables, net of uncollectibles:  Real estate, personal property and tax deferrals  Tax liens  Motor vehicle excise taxes |      | 1,907,708<br>308,112<br>454,629            |    | -<br>-<br>-           |          | -<br>-<br>-                       |    | 1,907,708<br>308,112<br>454,629            |
| Departmental and other   |      | 28,210<br>19,942,015<br>27,021             |    | 204,550               | <u>-</u> | 84,613<br>1,567,171<br>           |    | 112,823<br>21,713,736<br>27,021            |
| TOTAL ASSETS   | \$ _ | 30,942,606                                 | \$ | 6,138,407             | \$       | 9,980,718                         | \$ | 47,061,731                                 |
| LIABILITIES  |      |  |    |                       |          |                                   |    |  |
| LIABILITIES:   |      |  |    |                       |          |                                   |    |  |
| Warrants payable Accrued payroll Tax refunds payable Other liabilities.  | \$   | 367,370<br>2,372,388<br>408,871<br>312,891 | \$ | 389,756<br>1,245<br>- | \$       | 141,668<br>44,810<br>-            | \$ | 898,794<br>2,418,443<br>408,871<br>312,891 |
| Deferred revenues  | _    | 22,331,485                                 |    | 10,385,000            | -        | 1,637,841                         | -  | 23,969,326<br>10,385,000                   |
| TOTAL LIABILITIES  | _    | 25,793,005                                 |    | 10,776,001            | _        | 1,824,319                         |    | 38,393,325                                 |
| FUND BALANCES: Reserved for:   |      |  |    |                       |          |                                   |    |  |
| Encumbrances and continuing appropriations  Perpetual permanent funds  Unreserved:  Undesignated, reported in:               |      | 2,718,614                                  |    | -                     |          | -<br>221,272                      |    | 2,718,614<br>221,272                       |
| General fund   |      | 2,430,987                                  |    | -                     |          | -                                 |    | 2,430,987                                  |
| Special revenue funds  |      | -  |    | -<br>(4,637,594)      |          | 7,385,439                         |    | 7,385,439<br>(4,637,594)                   |
| Permanent funds  | _    | <u>-</u>                                   |    | (+,007,004)           | _        | 549,688                           |    | 549,688                                    |
| TOTAL FUND BALANCES  | _    | 5,149,601                                  | •  | (4,637,594)           | -        | 8,156,399                         | -  | 8,668,406                                  |
| TOTAL LIABILITIES AND FUND BALANCES  | \$ _ | 30,942,606                                 | \$ | 6,138,407             | \$       | 9,980,718                         | \$ | 47,061,731                                 |

## RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TOTAL FUND BALANCES TO THE STATEMENT OF NET ASSETS

## FISCAL YEAR ENDED JUNE 30, 2004

| Total governmental fund balances  |                           | \$ | 8,668,406    |
|---|---------------------------|----|--------------|
| Capital assets (net) used in governmental activities are not financial resources and, therefore, are not reported in the funds  |                           |    | 80,713,739   |
| Accounts receivable are not available to pay for current-period expenditures and, therefore, are deferred in the funds  |                           |    | 23,969,326   |
| Internal service funds are used by management to account for health insurance activities, workers' compensation activities, and for information technology services and fleet maintenance services. |                           |    |              |
| The assets and liabilities of the internal service funds are included in the governmental activities in the statement of net assets   |                           |    | 419,854      |
| In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due   |                           |    | (84,396)     |
| Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds  |                           |    |              |
| Bonds and notes payable   | (36,860,000)<br>(736,403) |    |              |
| Net effect of reporting long-term liabilities   |                           | (  | (37,596,403) |
| Net assets of governmental activities   |                           | \$ | 76,090,526   |

#### GOVERNMENTAL FUNDS

#### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

#### FISCAL YEAR ENDED JUNE 30, 2004

|   | General     | Capital<br>Projects |    | Nonmajor<br>Governmental<br>Funds |    | Total<br>Governmental<br>Funds |
|---|-------------|---------------------|----|-----------------------------------|----|--------------------------------|
| REVENUES:                                       |             |                     |    |                                   |    |                                |
| Real estate and personal property taxes,        |             |                     |    |                                   |    |                                |
| net of tax refunds\$                            | 62,151,256  | \$<br>-             | \$ | -                                 | \$ | 62,151,256                     |
| Tax liens                                       | 882,324     | -                   |    | -                                 |    | 882,324                        |
| Motor vehicle and other excise taxes            | 3,846,238   | -                   |    | -                                 |    | 3,846,238                      |
| Payments in lieu of taxes                       | 358,798     | -                   |    | -                                 |    | 358,798                        |
| Penalties and interest on taxes                 | 179,860     | -                   |    | -                                 |    | 179,860                        |
| Charges for services                            | -           | -                   |    | 875,507                           |    | 875,507                        |
| Parking meter receipts                          | -           | -                   |    | 616,310                           |    | 616,310                        |
| Intergovernmental                               | 11,729,674  | 2,512,764           |    | 2,635,118                         |    | 16,877,556                     |
| Departmental and other                          | 4,075,589   | -                   |    | 1,702,687                         |    | 5,778,276                      |
| Community preservation assessments              | -           | -                   |    | 563,595                           |    | 563,595                        |
| Contributions                                   | -           | 1,516,026           |    | 1,067,512                         |    | 2,583,538                      |
| Investment income                               | 286,979     | <u> </u>            |    | 267,614                           |    | 554,593                        |
| TOTAL REVENUES                                  | 83,510,718  | 4,028,790           |    | 7,728,343                         |    | 95,267,851                     |
| EXPENDITURES:                                   |             |                     |    |                                   |    |                                |
| Current:  |             |                     |    |                                   |    |                                |
| General government                              | 3,328,625   | 9,182               |    | 38,271                            |    | 3,376,078                      |
| Public safety                                   | 8,571,245   | -                   |    | 617,503                           |    | 9,188,748                      |
| Public education                                | 40,194,403  | 4,730,972           |    | 3,936,961                         |    | 48,862,336                     |
| Public works                                    | 7,002,693   | 463,250             |    | 180,830                           |    | 7,646,773                      |
| Health and sanitation                           | 761,321     | -                   |    | 94,292                            |    | 855,613                        |
| Recreation                                      | 819,450     | 2,227,572           |    | 305,739                           |    | 3,352,761                      |
| Library   | 2,223,765   | 303,181             |    | 201,721                           |    | 2,728,667                      |
| Teachers pension benefits - state funded        | 6,174,123   | -                   |    | -                                 |    | 6,174,123                      |
| Employee benefits                               | 8,229,000   | -                   |    | 119,890                           |    | 8,348,890                      |
| Traffic and parking management                  | -           | -                   |    | 592,766                           |    | 592,766                        |
| Other   | 449,507     | -                   |    | 1,800                             |    | 451,307                        |
| State and county charges                        | 1,041,780   | _                   |    | · -                               |    | 1,041,780                      |
| Debt service:                                   | .,,         |                     |    |                                   |    | .,,                            |
| Principal                                       | 3,110,000   | _                   |    | _                                 |    | 3,110,000                      |
| Interest  | 1,279,274   | _                   |    | _                                 |    | 1,279,274                      |
|   | 1,270,271   |                     |    |                                   |    | 1,270,271                      |
| TOTAL EXPENDITURES                              | 83,185,186  | 7,734,157           |    | 6,089,773                         |    | 97,009,116                     |
|   |             |                     |    |                                   |    |                                |
| EXCESS (DEFICIENCY) OF REVENUES                 |             |                     |    |                                   |    |                                |
| OVER EXPENDITURES                               | 325,532     | (3,705,367)         |    | 1,638,570                         |    | (1,741,265)                    |
| OTHER FINANCING SOURCES (USES):                 |             |                     |    |                                   |    |                                |
| Proceeds from bonds and notes                   | -           | 15,660,000          |    | -                                 |    | 15,660,000                     |
| Premium from issuance of bonds                  | 513,602     | -                   |    | -                                 |    | 513,602                        |
| Transfers in                                    | 1,463,000   | 970,000             |    | 208,000                           |    | 2,641,000                      |
| Transfers out                                   | (1,178,000) | · -                 |    | (463,000)                         |    | (1,641,000)                    |
| -   | (1,112,000) | -                   |    | (****)                            |    | (1,211,222)                    |
| TOTAL OTHER FINANCING SOURCES (USES)            | 798,602     | 16,630,000          |    | (255,000)                         |    | 17,173,602                     |
| NET CHANGE IN FUND BALANCES                     | 1,124,134   | 12,924,633          |    | 1,383,570                         |    | 15,432,337                     |
| FUND BALANCES AT BEGINNING OF YEAR, as restated | 4,025,467   | (17,562,227)        |    | 6,772,829                         |    | (6,763,931)                    |
| FUND BALANCES AT END OF YEAR\$                  | 5,149,601   | \$<br>(4,637,594)   | \$ | 8,156,399                         | \$ | 8,668,406                      |

# RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

#### FISCAL YEAR ENDED JUNE 30, 2004

| Net change in fund balances - total governmental funds                              |              | \$<br>15,432,337 |
|---|--------------|------------------|
| Governmental funds report capital outlays as expenditures. However, in the          |              |                  |
| Statement of Activities the cost of those assets is allocated over their            |              |                  |
| estimated useful lives and reported as depreciation expense.                        |              |                  |
| estimated useral lives and reported as depreciation expense.                        |              |                  |
| Capital outlay  | 9,163,716    |                  |
| Depreciation expense  | (2,789,404)  |                  |
|   | (=,: ==,:=:) |                  |
| Net effect of reporting capital assets  |              | 6,374,312        |
| Revenues in the Statement of Activities that do not provide current financial       |              |                  |
| resources are fully deferred in the Statement of Revenues, Expenditures and         |              |                  |
| Changes in Fund Balances. Therefore, the recognition of revenue for various         |              |                  |
| types of accounts receivable (i.e., real estate and personal property, motor        |              |                  |
| vehicle excise, etc.) differ between the two statements. This amount represents     |              |                  |
| the net change in deferred revenue  |              | 19,073,403       |
| the net change in addition to testing.  |              | 10,070,100       |
| The issuance of long-term debt (e.g., bonds and leases) provides current financial  |              |                  |
| resources to governmental funds, while the repayment of the principal of long-      |              |                  |
| term debt consumes the financial resources of governmental funds. Neither           |              |                  |
| transaction, however, has any effect on net assets. Also, governmental funds        |              |                  |
| report the effect of premiums, discounts, and similar items when debt is            |              |                  |
| first issued, whereas these amounts are deferred and amortized in the               |              |                  |
| Statement of Activities.  |              |                  |
|   |              |                  |
| Proceeds from bonds and notes   | (15,660,000) |                  |
| Debt service principal payments   | 3,110,000    |                  |
|   |              |                  |
| Net effect of reporting long-term debt  |              | (12,550,000)     |
| Some expenses reported in the Statement of Activities do not require the use of     |              |                  |
| current financial resources and, therefore, are not reported as expenditures        |              |                  |
| in the governmental funds.  |              |                  |
|   |              |                  |
| Net change in compensated absences accrual.   | 11,864       |                  |
| Net change in accrued interest on long-term debt                                    | 84,396       |                  |
| · ·   | -            |                  |
| Net effect of recording long-term liabilities                                       |              | 96,260           |
|   |              |                  |
| Internal service funds are used by management to account for health insurance       |              |                  |
| activities, workers' compensation activities, and for information technology        |              |                  |
| services and fleet maintenance services.  |              |                  |
| The net activity of internal service funds is reported with Governmental Activities |              | (1,349,007)      |
|   |              |                  |
| Change in net assets of governmental activities.                                    |              | \$<br>27,077,305 |

### PROPRIETARY FUNDS

#### STATEMENT OF NET ASSETS

JUNE 30, 2004

|   | Business-type Activities - Enterprise Funds |    |            |    |            |    |            |    | Governmental<br>Activities - |
|---|---|----|------------|----|------------|----|------------|----|------------------------------|
|   |   |    |            |    | Electric   |    |            |    | Internal Service             |
|   | Sewer                                       |    | Water      |    | Department |    | Total      |    | Funds                        |
| ASSETS  |   |    |            |    |            |    |            |    |                              |
| CURRENT:  |   |    |            |    |            |    |            |    |                              |
| Cash and short-term investments                             | \$ 1,503,842                                | \$ | 1,474,266  | \$ | 7,814,899  | \$ | 10,793,007 | \$ | 63,353                       |
| Investments   | 907,437                                     |    | 917,401    |    | 3,985,188  |    | 5,810,026  |    | 1,142,088                    |
| Receivables, net of allowance for uncollectibles:           |   |    |            |    |            |    |            |    |                              |
| User charges  | 396,091                                     |    | 363,938    |    | 1,841,783  |    | 2,601,812  |    | -                            |
| Departmental and other                                      | -   |    | -          |    | -          |    | -          |    | 7,998                        |
| Inventory   | -   |    | 82,627     |    | 679,442    |    | 762,069    |    | -                            |
| Other assets  |   |    |            |    | 61,566     |    | 61,566     |    |                              |
| Total current assets  | 2,807,370                                   |    | 2,838,232  |    | 14,382,878 |    | 20,028,480 |    | 1,213,439                    |
| NONCURRENT:   |   |    |            |    |            |    |            |    |                              |
| Nondepreciable capital assets                               | 176,202                                     |    | 154,860    |    | 814,184    |    | 1,145,246  |    | -                            |
| Depreciable capital assets, net of accumulated depreciation | 10,480,454                                  |    | 14,327,974 |    | 30,224,105 |    | 55,032,533 |    |                              |
| Total noncurrent assets                                     | 10,656,656                                  |    | 14,482,834 |    | 31,038,289 |    | 56,177,779 |    |                              |
| TOTAL ASSETS  | 13,464,026                                  |    | 17,321,066 |    | 45,421,167 |    | 76,206,259 |    | 1,213,439                    |
| LIABILITIES   |   |    |            |    |            |    |            |    |                              |
| CURRENT:  |   |    |            |    |            |    |            |    |                              |
| Warrants payable  | 95,181                                      |    | 60,768     |    | 2,234,806  |    | 2,390,755  |    | 58,996                       |
| Accrued payroll   | 14,044                                      |    | 30,325     |    | 48,978     |    | 93,347     |    | 23,589                       |
| Accrued interest  | _   |    | 7,426      |    | -          |    | 7,426      |    | -                            |
| Other liabilities   | 2,075                                       |    | 35,820     |    | 657,214    |    | 695,109    |    | -                            |
| Compensated absences  | -   |    | 11,490     |    | 11,500     |    | 22,990     |    | -                            |
| Workers' compensation                                       | -   |    | -          |    | -          |    | -          |    | 214,000                      |
| Bonds and notes payable                                     | 23,016                                      |    | 430,000    |    |            |    | 453,016    |    |                              |
| Total current liabilities                                   | 134,316                                     |    | 575,829    |    | 2,952,498  |    | 3,662,643  |    | 296,585                      |
| NONCURRENT:   |   |    |            |    |            |    |            |    |                              |
| Compensated absences  | _   |    | 8,823      |    | 13,358     |    | 22,181     |    | _                            |
| Workers' compensation                                       | _   |    | -          |    | -          |    | _          |    | 497,000                      |
| Bonds and notes payable                                     | 92,064                                      |    | 3,440,000  |    |            |    | 3,532,064  |    |                              |
| Total noncurrent liabilities                                | 92,064                                      |    | 3,448,823  |    | 13,358     |    | 3,554,245  |    | 497,000                      |
| TOTAL LIABILITIES   | 226,380                                     |    | 4,024,652  |    | 2,965,856  |    | 7,216,888  |    | 793,585                      |
| NET ASSETS  |   |    |            |    |            |    |            |    |                              |
| Invested in capital assets, net of related debt             | 10,541,576                                  |    | 10,612,834 |    | 31,038,289 |    | 52,192,699 |    | _                            |
| Unrestricted  | 2,696,070                                   |    | 2,683,580  |    | 11,417,022 |    | 16,796,672 |    | 419,854                      |
| TOTAL NET ASSETS  | \$ 13,237,646                               | \$ | 13,296,414 | \$ | 42,455,311 | \$ | 68,989,371 | \$ | 419,854                      |

#### PROPRIETARY FUNDS

#### STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

### FISCAL YEAR ENDED JUNE 30, 2004

|  | _    | Business-type Activities - Enterprise Funds |    |            |    |                        |    |             |    |   |
|--|------|---|----|------------|----|------------------------|----|-------------|----|---|
|  | _    | Sewer                                       |    | Water      |    | Electric<br>Department |    | Total       |    | Governmental<br>Activities -<br>Internal Service<br>Funds |
| OPERATING REVENUES:                          | •    | 4 000 050                                   | •  | 0.405.074  | •  | 00 000 101             | •  | 00 004 400  | •  | 0.700.544   |
| Charges for services                         | \$   | 4,929,058                                   | \$ | 3,495,874  | \$ | 20,399,494             | \$ | 28,824,426  | \$ | 9,793,514   |
| Employee contributions                       | _    | <u>-</u>                                    |    |            |    | 284,205                |    | 284,205     |    | 4,684,142<br>   |
| TOTAL OPERATING REVENUES                     | _    | 4,929,058                                   |    | 3,495,874  |    | 20,683,699             |    | 29,108,631  |    | 14,477,656  |
| OPERATING EXPENSES:                          |      |   |    |            |    |                        |    |             |    |   |
| Production                                   |      | -   |    | -          |    | 10,708,031             |    | 10,708,031  |    | -   |
| Transmission and distribution                |      | -   |    | 675,444    |    | 2,455,789              |    | 3,131,233   |    | -   |
| Source of supply                             |      | _   |    | 327,079    |    | _                      |    | 327,079     |    | -   |
| Pumping and treatment                        |      | 177,047                                     |    | 597,461    |    | _                      |    | 774,508     |    | _   |
| Collection.                                  |      | 4,127,902                                   |    | -          |    | _                      |    | 4,127,902   |    | _   |
| Customer accounts                            |      | 99,421                                      |    | 195,956    |    | 277,081                |    | 572,458     |    | _   |
| Supplies and services                        |      | -   |    | -          |    | ,00.                   |    | -           |    | 15,899,039  |
| Administration and general                   |      | 333,955                                     |    | 510,569    |    | 611,353                |    | 1,455,877   |    | -   |
| Depreciation                                 |      | 261,463                                     |    | 771,674    |    | 1,528,789              |    | 2,561,926   |    | _   |
| Бергесіаноп                                  | -    | 201,400                                     |    | 771,074    |    | 1,520,769              |    | 2,301,920   |    |   |
| TOTAL OPERATING EXPENSES                     | _    | 4,999,788                                   |    | 3,078,183  |    | 15,581,043             |    | 23,659,014  |    | 15,899,039  |
| OPERATING INCOME (LOSS)                      | _    | (70,730)                                    |    | 417,691    |    | 5,102,656              |    | 5,449,617   |    | (1,421,383)   |
| NONOPERATING REVENUES (EXPENSES):            |      |   |    |            |    |                        |    |             |    |   |
| Investment income                            |      | 5,901                                       |    | 4,317      |    | 58,377                 |    | 68.595      |    | 72,376  |
| Interest expense                             |      | -   |    | (204,151)  |    | (30,986)               |    | (235,137)   |    | ,5.5  |
| Capital grants                               |      | 43,625                                      |    | (=0:,:0:)  |    | 270,456                |    | 314,081     |    | _   |
| Outpital grants                              | -    | 40,020                                      |    |            |    | 210,400                |    | 014,001     |    |   |
| TOTAL NONOPERATING                           |      |   |    |            |    |                        |    |             |    |   |
| REVENUES (EXPENSES), NET                     | _    | 49,526                                      |    | (199,834)  |    | 297,847                |    | 147,539     |    | 72,376  |
| INCOME (LOSS) BEFORE TRANSFERS               | _    | (21,204)                                    |    | 217,857    |    | 5,400,503              |    | 5,597,156   |    | (1,349,007)   |
|  |      |   |    |            |    |                        |    |             |    |   |
| TRANSFERS:                                   |      |   |    |            |    |                        |    |             |    |   |
| Transfers out                                | -    |   |    |            |    | (1,000,000)            |    | (1,000,000) |    | <del>-</del>  |
| CHANGE IN NET ASSETS                         |      | (21,204)                                    |    | 217,857    |    | 4,400,503              |    | 4,597,156   |    | (1,349,007)   |
| NET ASSETS AT BEGINNING OF YEAR, as restated | _    | 13,258,850                                  |    | 13,078,557 |    | 38,054,808             |    | 64,392,215  |    | 1,768,861   |
| NET ASSETS AT END OF YEAR                    | \$ _ | 13,237,646                                  | \$ | 13,296,414 | \$ | 42,455,311             | \$ | 68,989,371  | \$ | 419,854   |

## PROPRIETARY FUNDS STATEMENT OF CASH FLOWS

#### FISCAL YEAR ENDED JUNE 30, 2004

|  | Business-type Activities - Enterprise Funds |    |             |    |                        |    |              |   |
|--|---|----|-------------|----|------------------------|----|--------------|---|
|  | Sewer                                       |    | Water       |    | Electric<br>Department |    | Total        | Governmental<br>Activities -<br>Internal Service<br>Funds |
| CASH FLOWS FROM OPERATING ACTIVITIES:  |   |    |             |    |                        |    |              |   |
| Receipts from customers and users  | \$ 4,882,058                                | \$ | 3,427,593   | \$ | 20,659,069             | \$ | 28,968,720   | \$<br>4,681,792   |
| Receipts from interfund services provided  | -   |    | -           |    | -                      |    | -            | 9,793,514   |
| Payments to vendors  | (4,124,960)                                 |    | (1,300,366) |    | (12,414,320)           |    | (17,839,646) | -   |
| Payments to employees  | (581,283)                                   |    | (1,108,213) |    | (1,211,338)            |    | (2,900,834)  | (1,216,534)   |
| Payments for interfund services used   |   |    |             |    |                        |    | -            | (14,708,679)  |
| NET CASH FROM OPERATING ACTIVITIES   | 175,815                                     |    | 1,019,014   |    | 7,033,411              |    | 8,228,240    | (1,449,907)   |
| CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:                                 |   |    |             |    |                        |    |              |   |
| Transfers out  | _   |    | _           |    | (1,000,000)            |    | (1,000,000)  | _   |
|  |   |    |             |    |                        |    | ( ///        |   |
| NET CASH FROM NONCAPITAL FINANCING ACTIVITIES                                    |   |    |             |    | (1,000,000)            |    | (1,000,000)  |   |
| CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:                        |   |    |             |    |                        |    |              |   |
| Proceeds from the issuance of bonds and notes                                    | 115,080                                     |    | -           |    | -                      |    | 115,080      | -   |
| Capital contributions.   | 43,625                                      |    | -           |    | 270,456                |    | 314,081      | -   |
| Acquisition and construction of capital assets                                   | (351,901)                                   |    | (377,387)   |    | (4,929,162)            |    | (5,658,450)  | -   |
| Principal payments on bonds and notes  | -   |    | (430,000)   |    | -                      |    | (430,000)    | -   |
| Interest expense.  |   |    | (196,725)   |    | (30,986)               |    | (227,711)    |   |
| NET CASH FROM CAPITAL AND RELATED FINANCING ACTIVITIES                           | (193,196)                                   |    | (1,004,112) |    | (4,689,692)            |    | (5,887,000)  |   |
| CASH FLOWS FROM INVESTING ACTIVITIES:  |   |    |             |    |                        |    |              |   |
| Proceeds from sales and maturities of investments                                | 554,004                                     |    | 561,658     |    | 2,413,637              |    | 3.529.299    | 1,465,896   |
| Purchase of investments  | (907,437)                                   |    | (917,401)   |    | (3,985,188)            |    | (5,810,026)  | (424,355)   |
| Investment income  | 5,901                                       |    | 4,317       |    | 58,377                 |    | 68,595       | 72,376  |
| NET CASH FROM INVESTING ACTIVITIES   | (347,532)                                   |    | (351,426)   |    | (1,513,174)            |    | (2,212,132)  | 1,113,917   |
| NET CHANGE IN CASH AND SHORT-TERM INVESTMENTS                                    | (364,913)                                   |    | (336,524)   |    | (169,455)              |    | (870,892)    | (335,990)   |
| CASH AND SHORT-TERM INVESTMENTS, BEGINNING OF YEAR                               | 1,868,755                                   |    | 1,810,790   |    | 7,984,354              |    | 11,663,899   | 399,343   |
| CASH AND SHORT-TERM INVESTMENTS, END OF YEAR                                     | \$ 1,503,842                                | \$ | 1,474,266   | \$ | 7,814,899              | \$ | 10,793,007   | \$<br>63,353  |
| RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH FROM OPERATING ACTIVITIES: |   |    |             |    |                        |    |              |   |
| Operating income (loss)  | \$ (70,730)                                 | \$ | 417,691     | \$ | 5,102,656              | \$ | 5,449,617    | \$<br>(1,421,383)   |
| cash from operating activities:  |   |    |             |    |                        |    |              |   |
| Depreciation   | 261,463                                     |    | 771,674     |    | 1,528,789              |    | 2,561,926    | -   |
| Changes in assets and liabilities:   |   |    |             |    |                        |    |              |   |
| Accounts Receivable  | (47,000)                                    |    | (68,281)    |    | (91,860)               |    | (207,141)    | (2,350)   |
| Inventory  | -   |    | (9,063)     |    | (91,454)               |    | (100,517)    | -   |
| Other assets   | -   |    | -           |    | 210,757                |    | 210,757      | -   |
| Warrants payable   | 17,688                                      |    | (131,858)   |    | 260,397                |    | 146,227      | 2,237   |
| Accrued payroll.   | 14,044                                      |    | 30,325      |    | 48,978                 |    | 93,347       | 23,589  |
| Other liabilities.   | 350   |    | 2,400       |    | 67,230                 |    | 69,980       | -   |
| Compensated absences.  | -   |    | 6,126       |    | (2,082)                |    | 4,044        | (50.000)  |
| Workers' compensation  |   |    |             |    |                        |    |              | (52,000)  |
| Total adjustments  | 246,545                                     |    | 601,323     |    | 1,930,755              |    | 2,778,623    | (28,524)  |
| NET CASH FROM OPERATING ACTIVITIES   | \$ 175,815                                  | \$ | 1,019,014   | \$ | 7,033,411              | \$ | 8,228,240    | \$<br>(1,449,907)   |

See notes to basic financial statements.

#### FIDUCIARY FUNDS

#### STATEMENT OF FIDUCIARY NET ASSETS

#### JUNE 30, 2004

| ASSETS   | Pension<br>Trust Fund<br>(as of December<br>31, 2003) |    | Private<br>Purpose<br>Trust Funds | Agency<br>Fund          |
|--|---|----|-----------------------------------|-------------------------|
| CURRENT:  Cash and short-term investments\$  Investments  Interest and dividends receivable  Receivables, net of allowance for uncollectibles:  Departmental and other receivables | 196,025<br>116,405,844<br>247,908<br>619,450          | \$ | 22,406<br>328,172<br>-            | \$<br>321,579<br>-<br>- |
| TOTAL ASSETS   | 117,469,227   |    | 350,578                           | 321,579                 |
| LIABILITIES  Warrants payable  Liabilities due depositors  | 676,863   | ·  | -<br>-                            | -<br>321,579            |
| TOTAL LIABILITIES  | 676,863   | •  | -                                 | 321,579                 |
| NET ASSETS Held in trust for pension benefits and other purposes \$  | 116,792,364   | \$ | 350,578                           | \$<br>                  |

See notes to basic financial statements.

## **FIDUCIARY FUNDS**STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS

### FISCAL YEAR ENDED JUNE 30, 2004

|   | Pension<br>Trust Fund<br>(as of December<br>31, 2003) |    | Private<br>Purpose<br>Trust Funds |
|---|---|----|-----------------------------------|
| ADDITIONS:                                  |   |    |                                   |
| Contributions:  Employee  Private donations | \$<br>2,087,338                                       | \$ | -<br>50,205                       |
| Total contributions                         | 2,087,338   | -  | 50,205                            |
| Net investment income:                      |   |    |                                   |
| Net change in fair value of investments     | 20,201,534  |    | _                                 |
| Interest                                    | 1,952,352   |    | 37,246                            |
| Dividends                                   | 962,941   |    |                                   |
| Total investment income                     | 23,116,827  |    | 37,246                            |
| Less: investment expense                    | (201,592)   |    | (8,467)                           |
| Net investment income                       | 22,915,235  |    | 28,779                            |
| Intergovernmental                           | 33,946  |    |                                   |
| Transfers from other systems                | 229,674   |    |                                   |
| TOTAL ADDITIONS                             | 25,266,193  |    | 78,984                            |
| DEDUCTIONS:                                 |   |    |                                   |
| Administration                              | 523,347   |    | _                                 |
| Transfers to other systems                  | 389,390   |    | _                                 |
| Retirement benefits and refunds             | 7,182,462   |    | -                                 |
| Educational scholarships                    | -   |    | 25,979                            |
| TOTAL DEDUCTIONS                            | 8,095,199   | -  | 25,979                            |
| CHANGE IN NET ASSETS                        | 17,170,994  |    | 53,005                            |
| NET ASSETS AT BEGINNING OF YEAR             | 99,621,370  |    | 297,573                           |
| NET ASSETS AT END OF YEAR                   | \$<br>116,792,364                                     | \$ | 350,578                           |

See notes to basic financial statements.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying basic financial statements of the Town of Wellesley, Massachusetts (the town) have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The significant accounting policies are described herein.

#### A. Reporting Entity

The Town was incorporated in 1881 under the statutes of the Commonwealth of Massachusetts (the "Commonwealth"). The Town is a municipal corporation governed by an elected Board of Selectmen.

For financial reporting purposes, the Town has included all funds, organizations, account groups, agencies, boards, commissions and institutions. The Town has also considered all potential component units for which it is financially accountable as well as other organizations for which the nature and significance of their relationship with the Town are such that exclusion would cause the basic financial statements to be misleading or incomplete. As required by GAAP, these basic financial statements present the Town (the primary government) and its component units. One entity has been included as a component unit in the reporting entity, because of the significance of its operational and/or financial relationship.

Blended Component Units – Blended component units are entities that are legally separate from the Town, but are so related that they are, in substance, the same as the Town or entities providing services entirely or almost entirely for the benefit of the Town. The following component unit is blended within the primary government:

#### In the Fiduciary Funds:

(1) The Wellesley Contributory Retirement System (the System) was established to provide retirement benefits to Town employees, the Wellesley Housing Authority employees, and their beneficiaries. The System is governed by a five-member board comprised of the Executive Director of General Government Services (ex-officio), two members elected by the System's participants, one member appointed by the Board of Selectmen and one member appointed by the Board members. The System is presented using the accrual basis of accounting and is reported as a pension trust fund in the fiduciary fund financial statements.

#### **Availability of Financial Information for Component Units**

The System issues a publicly available audited financial report in accordance with guidelines established by the Commonwealth of Massachusetts' (Commonwealth) Public Employee Retirement Administration Commission (PERAC). That report may be obtained by contacting the System located at 525 Washington Street, Wellesley, MA 02482.

#### B. Government-Wide and Fund-Level Financial Statements

#### Government-Wide Financial Statements

The government-wide financial statements (i.e., statement of net assets and the statement of activities) report information on all of the non-fiduciary activities of the primary government and its component units.

Governmental activities, which are primarily supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which are supported primarily by user fees and charges.

#### Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though fiduciary funds are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Nonmajor funds are aggregated and displayed in a single column.

#### Major Fund Criteria

Major funds must be reported if the following criteria are met:

- If the total assets, liabilities, revenues, or expenditures/expenses of an individual governmental or enterprise fund are at least 10 percent of the corresponding element (assets, liabilities, etc.) for all funds of that category or type (total governmental or total enterprise funds), and
- If the total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding element for all governmental and enterprise funds combined.

Additionally, any other governmental or enterprise fund that management believes is particularly significant to the basic financial statements may be reported as a major fund.

Internal service funds and fiduciary funds are reported by fund type.

#### C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

#### Government-Wide Financial Statements

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred. Real estate and personal property taxes are recognized as revenues in the fiscal year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The statement of activities demonstrates the degree to which the direct expenses of a particular function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include the following:

- Charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment.
- Grants and contributions that are restricted to meeting the operational requirements of a particular function or segment.
- Grants and contributions that are restricted to meeting the capital requirements of a particular function or segment.

Taxes and other items not identifiable as program revenues are reported as general revenues.

For the most part, the effect of interfund activity has been removed from the government-wide financial statements. Exceptions are charges between the governmental funds and proprietary funds. Elimination of these charges would distort the direct costs and program revenues reported for the functions affected.

#### Fund Financial Statements

Governmental fund financial statements are reported using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain compensated absences, claims and judgments which are recognized when the obligations are expected to be liquidated with current expendable available resources.

Real estate and personal property tax revenues are considered available if they are collected within 60 days after fiscal year-end. Investment income is susceptible to accrual. Other receipts and tax revenues become measurable and available when the cash is received and are recognized as revenue at that time.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria is met. Expenditure driven grants recognize revenue when the qualifying expenditures are incurred and all other grant requirements are met.

The following major governmental funds are reported:

The *general fund* is the primary operating fund. It is used to account for all financial resources, except those that are required to be accounted for in another fund.

The *capital projects fund* is used to account for financial resources used for the acquisition of major capital assets except those financed entirely by the general or the proprietary funds.

The nonmajor governmental funds consist of other special revenue and permanent funds that are aggregated and presented in the *nonmajor governmental funds* column on the governmental funds financial statements. The following describes the general use of these fund types:

The special revenue fund is used to provide separate accountability for revenues that are restricted to expenditures for specified purposes (other than major capital projects). The special revenue funds are reported in the nonmajor funds column of the governmental fund financial statements.

The *permanent fund* is used to account for financial resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the governmental programs. The permanent funds are also reported in the nonmajor funds column of the governmental funds financial statements.

**Proprietary** fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary funds principal ongoing operations. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The following major proprietary funds are reported:

The *electric fund* is used to account for operations of the municipal light department that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

The water fund is used to account for water distribution operations of the department of public works that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

The sewer fund is used to account for sewage treatment operations of the department of public works that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

Additionally, the following proprietary fund type is reported:

The *internal service fund* is used to account for the financing of goods or services provided by one department to other departments of the town on a cost-reimbursement basis. The Town's internal service fund is used to account for the financing of medical claims of all covered town employees and their covered dependents, the financing of the self-insured workers' compensation plan, information technology services, fleet maintenance and fuel.

**Fiduciary** fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Fiduciary funds are used to account for assets held in a trustee capacity for others that cannot be used to support the governmental programs.

The following fiduciary fund types are reported:

The *pension trust fund* is used to account for the activities of the System, which accumulates resources to provide pension benefits to eligible retirees and their beneficiaries.

The *private-purpose trust fund* is used to account for trust arrangements, other than those properly reported in the pension trust fund or permanent fund, under which principal and investment income exclusively benefit individuals, private organizations, or other governments.

The agency fund is used to account for payroll withholding and other assets held in a purely custodial capacity.

Government-Wide and Fund Financial Statements

For the government-wide financial statements, and proprietary and fiduciary fund accounting, all applicable Financial Accounting Standards Board (FASB) pronouncements issued on or prior to November 30, 1989, are applied, unless those pronouncements conflict with or contradict GASB pronouncements.

#### D. Cash and Investments

#### Government-Wide and Fund Financial Statements

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with an original maturity of three months or less from the date of acquisition.

Investments are carried at fair value. The fair values were determined by the closing price for those securities traded on national stock exchanges and at the average bid-and-asked quotation for those securities traded in the over-the-counter market.

#### E. Accounts Receivable

#### Government-Wide and Fund Financial Statements

The recognition of revenue related to accounts receivable reported in the government-wide financial statements and the proprietary funds and fiduciary funds financial statements are reported under the accrual basis of accounting. The recognition of revenue related to accounts receivable reported in the governmental funds financial statements are reported under the modified accrual basis of accounting.

#### Real Estate, Personal Property Taxes and Tax Liens

Real estate and personal property taxes are levied and based on values assessed on January 1<sup>st</sup> of every year. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on August 1<sup>st</sup>, November 1<sup>st</sup>, February 1<sup>st</sup> and May 1<sup>st</sup> and are subject to penalties and interest if they are not paid by the respective due date. Real estate and personal property taxes levied are recorded as receivables in the fiscal year of the levy.

Real estate tax liens are processed six months after the close of the valuation year on delinquent properties and are recorded as receivables in the fiscal year they are processed.

Real estate receivables are secured via the tax lien process and are considered 100% collectible. Accordingly, an allowance for uncollectibles is not reported.

Personal property taxes cannot be secured through the lien process. The allowance of uncollectibles is estimated based on historical trends and specific account analysis.

#### Motor Vehicle Excise

Motor vehicle excise taxes are assessed annually for each vehicle registered and are recorded as receivables in the fiscal year of the levy. The Commonwealth is responsible for reporting the number of vehicles registered and the fair values of those vehicles. The tax calculation is the fair value of the vehicle multiplied by \$25 per \$1,000 of value.

The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

#### **User Charges**

User fees are levied monthly based on individual meter readings and are subject to penalties and interest if they are not paid by the respective due date. Liens are processed in December of every year and included as a lien on the property owner's tax bill.

Since the receivables are secured via the lien process, these accounts are considered 100% collectible and therefore do not report an allowance for uncollectibles.

#### Departmental and Other

Departmental and other receivables are recorded nets of an allowance for uncollectible accounts. The allowance of uncollectibles is estimated based on historical trends and specific account analysis.

#### Intergovernmental

Various federal and state grants for operating and capital purposes are applied for and received annually. For non-expenditure driven grants, receivables are recorded as soon as all eligibility requirements imposed by the provider have been met. For expenditure driven grants, receivables are recorded when the qualifying expenditures are incurred and all other grant requirements are met.

These receivables are considered 100% collectible and therefore do not report an allowance for uncollectibles.

#### F. Inventories

Government-Wide and Fund Financial Statements

Inventories are recorded as expenditures at the time of purchase. Such inventories are not material in total to the government-wide and fund financial statements, and therefore are not reported.

Materials and supplies held by the Enterprise Funds are generally recorded at the lower of cost or market, using the weighted average method.

#### G. Restricted Assets

Certain assets of the permanent fund are classified as restricted since their use is prohibited by trust agreements.

#### H. Capital Assets

Government-Wide and Proprietary Fund Financial Statements

Capital assets, which include land, land improvements, buildings, machinery and equipment, and infrastructure (e.g., roads, street lights, sewer mains, and similar items), are reported in the applicable governmental or business-type activity column of the government-wide financial statements. Capital assets are recorded at historical cost or at estimated historical cost if actual historical cost is not available. Donated capital assets are recorded at the estimated fair market value at the date of donation. Except for the capital assets of the governmental activities column in the government-wide financial statements, construction period interest is capitalized on constructed capital assets.

For the Town of Wellesley capital assets are defined as buildings and infrastructure with a cost greater than \$100,000, improvements other than buildings with a cost greater than \$50,000, and equipment with a cost greater than \$25,000 and an estimated useful life of greater than five years. The Town has elected not to consider books and other materials purchased for the library as capital assets.

As allowed by GASB Statement #34, the Town has elected to delay the retroactive reporting of all major general governmental infrastructure assets that were acquired prior to the implementation of GASB Statement #34. Consequently, infrastructure assets that were acquired, or significantly reconstructed or improved prior to fiscal year 2003 are not included in these financial statements. The Town expects to be in full compliance by June 30, 2007.

Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives of capital assets are as follows:

|                                   | Estimated  |
|-----------------------------------|------------|
|                                   | Useful     |
|                                   | Life       |
| Capital Asset Type                | (in years) |
|                                   |            |
| Public domain infrastructure      | 50         |
| Buildings                         | 10-40      |
| Improvements other than buildings | 20-30      |
| Equipment                         | 5-21       |

The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized and are treated as expenses when incurred. Improvements are capitalized.

#### Governmental Fund Financial Statements

Capital asset costs are recorded as expenditures in the acquiring fund in the fiscal year of the purchase.

#### I. Interfund Receivables and Payables

During the course of its operations, transactions occur between and within individual funds that may result in amounts owed between funds.

#### Government-Wide Financial Statements

Transactions of a buyer/seller nature between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of net assets as "internal balances".

#### Fund Financial Statements

Transactions of a buyer/seller nature between and within funds are *not* eliminated from the individual fund statements. Receivables and payables resulting from these transactions are classified as "Due from other funds" or "Due to other funds" on the balance sheet.

#### J. Interfund Transfers

During the course of its operations, resources are permanently reallocated between and within funds. These transactions are reported as transfers in and transfers out.

#### Government-Wide Financial Statements

Transfers between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of activities as "Transfers, net".

#### Fund Financial Statements

Transfers between and within funds are *not* eliminated from the individual fund statements and are reported as transfers in and transfers out.

#### K. Deferred Revenue

Deferred revenue at the governmental fund financial statement level represents billed receivables that do not meet the available criterion in accordance with the current financial resources measurement focus and the modified accrual basis of accounting. Deferred revenue is recognized as revenue in the conversion to the government-wide (full accrual) financial statements.

#### L. Net Assets and Fund Equity

Government-Wide Financial Statements (Net Assets)

The Town reports Net assets as reserved where legally segregated for a specific future use.

Net assets have been "restricted for" the following:

"Invested in capital assets, net of related debt" consists of capital assets, net of accumulated depreciation and reduced by outstanding balances for bonds, notes and other debt that are attributed to the acquisition, construction or improvement of those assets.

"Permanent funds - expendable" represents the expendable resources generated by amounts held in trust which stipulate that only earnings may be used for purposes that support governmental programs.

"Permanent funds - nonexpendable" represents the permanently restricted portion of amounts held in trust which stipulate that only earnings may be used for purposes that support governmental programs.

"Other specific purposes" represents restrictions placed on assets from outside parties.

#### Fund Financial Statements (Fund Balances)

Fund balances are reserved for amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use. Designations of fund balance represent tentative management plans that are subject to change.

Fund balances have been "reserved for" the following:

"Encumbrances and continuing appropriations" represents amounts obligated under purchase orders, contracts and other commitments for expenditures that are being carried over to the ensuing fiscal year.

"Perpetual permanent funds" represents amounts held in trust for which only investment earnings may be expended.

#### M. Long-term debt

Government-Wide and Proprietary Fund Financial Statements

Long-term debt is reported as liabilities in the government-wide and proprietary fund statement of net assets. Material bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

#### Governmental Fund Financial Statements

The face amount of governmental funds long-term debt is reported as other financing sources. Bond premiums and discounts, as well as issuance costs, are recognized in the current period. Bond premiums are reported as other financing sources and bond discounts are reported as other financing uses. Issuance costs, whether or not withheld from the actual bond proceeds received, are reported as general government expenditures.

#### N. Compensated Absences

Employees are granted vacation and sick leave in varying amounts based on collective bargaining agreements, state laws and executive policies.

Government-Wide and Proprietary Fund Financial Statements

Vested or accumulated vacation and sick leave are reported as liabilities and expensed as incurred.

#### Governmental Fund Financial Statements

Vested or accumulated vacation and sick leave, which will be liquidated with expendable available financial resources, are reported as expenditures and fund liabilities.

#### O. Investment Income

Excluding the permanent funds, investment income derived from major and nonmajor governmental funds is legally assigned to the general fund unless otherwise directed by Massachusetts General Law (MGL).

Investment income from proprietary funds is voluntarily assigned and transferred to the general fund.

#### P. Post Retirement Benefits

#### Government-Wide and Fund Financial Statements

In addition to providing pension benefits, health insurance coverage is provided for retired employees and their survivors in accordance with MGL, Chapter 32, on a pay-as-you-go basis. The cost of providing health insurance is recognized by recording the employer's 50% share of insurance premiums in the general fund in the fiscal year paid. For the fiscal year ended June 30, 2004, this expense/expenditure totaled approximately \$2,556,000. There were 719 participants eligible to receive benefits at June 30, 2004.

#### Q. Individual Fund Deficits

The Capital Projects Fund is in a deficit position at year end that is expected to be funded through the issuance of long-term debt.

#### R. Use of Estimates

#### Government-Wide and Fund Financial Statements

The preparation of basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

#### S. Total Column

#### Government-Wide Financial Statements

The total column presented on the government-wide financial statements represents consolidated financial information.

#### Fund Financial Statements

The total column on the fund financial statements is presented only to facilitate financial analysis. Data in this column is not the equivalent of consolidated financial information.

#### T. Restatement

The beginning net assets of the governmental activities have been increased by approximately \$1,304,000, \$1,067,000, and \$699,000 to properly record capital assets, restate revenues previously deferred, and to record market value adjustments on certain investments, respectively.

The following funds restated the beginning balances. The capital projects major fund increased the beginning fund balance by \$1,304,000. The internal service fund increased beginning net assets by the \$699,000. The nonmajor governmental funds beginning fund balance was reduced by \$298,000 and the private purpose trust funds were increased by the same amount.

#### **NOTE 2 - CASH AND INVESTMENTS**

The Town maintains a cash and investment pool that is available for use by all funds, except the Fiduciary Fund types. Each fund type's portion of this pool is displayed on the combined balance sheet as "Cash and Short-term Investments". The deposits and investments of the Fiduciary Funds are held separately from other Town funds.

Statutes authorize the investment in obligations of the U.S. Treasury, agencies, and instrumentalities, certificates of deposit, repurchase agreements, money market accounts, bank deposits and the State Treasurer's Investment Pool (the Pool). In addition, there are various restrictions limiting the amount and length of deposits and investments.

The Pool meets the criteria of an external investment pool. The Pool is administered by the Massachusetts Municipal Depository Trust (MMDT), which was established by the Treasurer of the Commonwealth who serves as Trustee. The fair value of the position in the Pool is the same as the value of the Pool shares.

The Town's Contributory Retirement System (the "System") has additional investment powers, most notably the ability to invest in common stocks, corporate bonds, and other specified investments.

Short-term investments and investments are classified as to collateral risk into the following three categories:

- Category 1: Insured or registered, or securities held by the Town or its agent in the Town's name.
- Category 2: Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the Town's name.
- Category 3: Uninsured and unregistered, with securities held by the counterparty, or its trust department or agent but not in the Town's name.

At fiscal year-end, the carrying amount of deposits totaled \$8,771,284 and the bank balance totaled \$10,411,735. Of the bank balance, \$747,914 was covered by Federal Depository Insurance and \$9,663,821 was uninsured and uncollateralized.

At December 31, 2003, the carrying amount of deposits for the System totaled \$196,025 and the bank balance totaled \$476,056 which was covered by Federal Depository Insurance.

The following details the carrying amount of cash and short-term investments and investments as reported in the basic financial statements at June 30, 2004:

|  | Cash and<br>Short-term    |                |                        |
|--|---------------------------|----------------|------------------------|
|  | Investments               | Investments    | Total                  |
| Cash balances (excluding the System) at June 30, 2004:                                   |                           |                |                        |
| Checking, savings and NOW accounts\$  Money market deposits                              | 1,667,659 \$<br>7,103,625 | - \$<br>       | 1,667,659<br>7,103,625 |
| Total carrying amount of cash  | 8,771,284                 |                | 8,771,284              |
| Investments not subject to categorization:   |                           |                |                        |
| MMDT   | 5,066,767                 | -              | 5,066,767              |
| Investments subject to categorization (Category 3):                                      |                           |                |                        |
| U.S. government securities   | -                         | 4,783,636      | 4,783,636              |
| Fixed income securities  |                           | 22,396,646     | 22,396,646             |
| Total investments  | 5,066,767                 | 27,180,282     | 32,247,049             |
| Total cash and short-term investments and investments of the Town at June 30, 2004       | 13,838,051                | 27,180,282     | 41,018,333             |
| System cash balances at December 31, 2003:   |                           |                |                        |
| Checking, savings and NOW accounts   | 8,828                     | -              | 8,828                  |
| Money market deposits  | 187,197                   | -              | 187,197                |
| Total carrying amount of cash  | 196,025                   |                | 196,025                |
| Investments subject to categorization (Category 3):                                      |                           |                |                        |
| U.S. government securities   | -                         | 7,470,867      | 7,470,867              |
| Equity securities  | -                         | 70,241,676     | 70,241,676             |
| Fixed income securities  | -                         | 19,208,616     | 19,208,616             |
| International securities   |                           | 19,484,685     | 19,484,685             |
| Total investments  | <u> </u>                  | 116,405,844    | 116,405,844            |
| Total cash and short-term investments and investments of the System at December 31, 2003 | 196,025                   | 116,405,844    | 116,601,869            |
| Total cash and short-term investments and  |                           |                |                        |
| investments of the Town at June 30, 2004\$   | 14,034,076 \$             | 143,586,126 \$ | 157,620,202            |

#### **NOTE 3 - RECEIVABLES**

At June 30, 2004, receivables for the individual major, non-major governmental funds and internal service funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

|  |     | Gross<br>Amount |    | Allowance for<br>Uncollectibles | Net<br>Amount |
|--|-----|-----------------|----|---------------------------------|---------------|
| Receivables:                                     | _   |                 |    |                                 |               |
| Real estate, personal property and tax deferrals | \$  | 2,171,011       | \$ | (263,303) \$                    | 1,907,708     |
| Tax liens  |     | 308,112         |    | -                               | 308,112       |
| Motor vehicle and other excise taxes             |     | 454,629         |    | -                               | 454,629       |
| Departmental and other                           |     | 408,367         |    | (287,546)                       | 120,821       |
| Intergovernmental                                |     | 21,713,736      |    |                                 | 21,713,736    |
|  |     |                 | _  |                                 |               |
| Total  | \$_ | 25,055,855      | \$ | (550,849) \$                    | 24,505,006    |

At June 30, 2004, receivables for the electric, water, and sewer enterprise consist of the following:

|                     | Gross<br>Amount | Allowance for<br>Uncollectibles | Net<br>Amount |
|---------------------|-----------------|---------------------------------|---------------|
| Receivables:        |                 |                                 |               |
| Sewer fees          | 400,691         | (4,600)                         | 396,091       |
| Water fees          | 370,038         | (6,100)                         | 363,938       |
| Electric light fees | 1,858,947       | (17,164)                        | 1,841,783     |
|                     |                 |                                 |               |
| Total               | \$ 2,629,676    | \$ (27,864) \$                  | 2,601,812     |

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. At the end of the current fiscal year, the various components of *deferred revenue* reported in the governmental funds were as follows:

|   |     |            | Other           |                  |
|---|-----|------------|-----------------|------------------|
|   |     | General    | Governmental    |                  |
|   |     | Fund       | Funds           | Total            |
| Receivable and other asset type:        | _   |            |                 |                  |
| Real estate and personal property taxes | \$  | 1,640,128  | \$<br>-         | \$<br>1,640,128  |
| Departmental                            |     | 28,210     | 84,613          | 112,823          |
| Motor vehicle and other excise          |     | 454,629    | -               | 454,629          |
| Tax liens & foreclosure                 |     | 335,133    | -               | 335,133          |
| Intergovernmental                       | _   | 19,873,385 | 1,553,228       | <br>21,426,613   |
| Total                                   | \$_ | 22,331,485 | \$<br>1,637,841 | \$<br>23,969,326 |

#### **NOTE 4 - CAPITAL ASSETS**

A summary of changes in capital asset activity for the fiscal year ended June 30, 2004, is as follows:

#### **Governmental Activities**

|   |     | Balance       |    |             |    | _           |     | Ending       |
|---|-----|---------------|----|-------------|----|-------------|-----|--------------|
|   | _   | (As restated) | -  | Increases   | -  | Decreases   | -   | Balance      |
| Governmental Activities:                          |     |               |    |             |    |             |     |              |
| Capital assets not being depreciated:             | •   | 0.050.050     | _  |             | •  |             | _   |              |
| Land  | \$  | 3,658,656     | \$ | -           | \$ | -           | \$  | 3,658,656    |
| Construction in progress                          | _   | 15,336,230    | -  | 2,875,267   | -  | (6,139,473) | -   | 12,072,024   |
| Total capital assets not being depreciated        | _   | 18,994,886    | _  | 2,875,267   | -  | (6,139,473) | _   | 15,730,680   |
| Capital assets being depreciated:                 |     |               |    |             |    |             |     |              |
| Improvements other than Buildings                 |     | 930,252       |    | 181,049     |    | -           |     | 1,111,301    |
| Buildings   |     | 75,755,215    |    | 8,863,610   |    | -           |     | 84,618,825   |
| Machinery and equipment                           |     | 6,570,955     |    | 971,544     |    | -           |     | 7,542,499    |
| Public Domain Infrastructure                      | _   | 897,077       | -  | 2,411,719   |    |             | -   | 3,308,796    |
| Total capital assets being depreciated            | _   | 84,153,499    | _  | 12,427,922  | -  | <u>-</u>    | _   | 96,581,421   |
| Less accumulated depreciation for:                |     |               |    |             |    |             |     |              |
| Improvements other than Buildings                 |     | (192,295)     |    | (32,085)    |    | -           |     | (224,380)    |
| Buildings   |     | (25,455,105)  |    | (2,238,376) |    | -           |     | (27,693,481) |
| Machinery and equipment                           |     | (3,152,587)   |    | (508,875)   |    | -           |     | (3,661,462)  |
| Public Domain Infrastructure                      | _   | (8,971)       | _  | (10,068)    | -  |             | -   | (19,039)     |
| Total accumulated depreciation                    | _   | (28,808,958)  | _  | (2,789,404) | -  | <u>-</u>    | -   | (31,598,362) |
| Total capital assets being depreciated, net       | _   | 55,344,541    | _  | 9,638,518   | -  |             | _   | 64,983,059   |
| Total governmental activities capital assets, net | \$_ | 74,339,427    | \$ | 12,513,785  | \$ | (6,139,473) | \$_ | 80,713,739   |

### **Business-Type Activities**

|  | _   | Beginning<br>Balance | _  | Increases   | Decreases       | _  | Ending<br>Balance |
|--|-----|----------------------|----|-------------|-----------------|----|-------------------|
| Business Type Activites:                           | _   |                      |    |             | _               | -  | _                 |
| Capital assets not being depreciated:              |     |                      |    |             |                 |    |                   |
| Land and land rights                               | \$  | 267,946              | \$ | -           | \$<br>-         | \$ | 267,946           |
| Construction in progress                           | _   | 1,053,326            |    | 755,447     | (931,473)       |    | 877,300           |
| Total capital assets not being depreciated         | -   | 1,321,272            | -  | 755,447     | (931,473)       |    | 1,145,246         |
| Capital assets being depreciated:                  |     |                      |    |             |                 |    |                   |
| Plant in service                                   |     | 81,077,818           | \$ | 5,397,896   | (46,898)        |    | 86,428,816        |
| Vehicles and other equipment                       | -   | 4,294,854            |    | 454,056     | (152,209)       |    | 4,596,701         |
| Total capital assets being depreciated             | -   | 85,372,672           |    | 5,851,952   | (199,107)       | •  | 91,025,517        |
| Less accumulated depreciation for:                 |     |                      |    |             |                 |    |                   |
| Plant in service                                   |     | (31,308,313)         |    | (2,232,576) | 29,421          |    | (33,511,468)      |
| Vehicles and other equipment                       | _   | (2,304,376)          |    | (329,350)   | 152,210         |    | (2,481,516)       |
| Total accumulated depreciation                     | -   | (33,612,689)         | -  | (2,561,926) | 181,631         | •  | (35,992,984)      |
| Total capital assets being depreciated, net        | -   | 51,759,983           |    | 3,290,026   | (17,476)        |    | 55,032,533        |
| Total business-type activities capital assets, net | \$_ | 53,081,255           | \$ | 4,045,473   | \$<br>(948,949) | \$ | 56,177,779        |

Depreciation expense was charged to functions/programs of the Town as follows:

| Governmental Ad | ctivities: |  |
|-----------------|------------|--|
|-----------------|------------|--|

| General government                                   | \$   | 358,123   |
|--|------|-----------|
| Public safety  |      | 181,423   |
| Education  |      | 1,163,173 |
| Public works   |      | 437,302   |
| Library  |      | 378,337   |
| Recreation   |      | 271,046   |
| <del>-</del>   | •    | 0.700.404 |
| Total depreciation expense - governmental activities | \$ _ | 2,789,404 |

#### **Business-Type Activities:**

| Water   | \$<br>771,674   |
|---|-----------------|
| Sewer   | 261,463         |
| Electric light  | <br>1,528,789   |
| Total depreciation expense - business-type activities | \$<br>2,561,926 |

#### NOTE 5 - INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS

The Town did not have any receivables and payables between funds at June 30, 2004. Interfund transfers for the fiscal year ended June 30, 2004, are summarized as follows:

|  | Transfers In: |                     |     |                     |     |                                   |     |                                      |    |  |  |  |  |
|--|---------------|---------------------|-----|---------------------|-----|-----------------------------------|-----|--------------------------------------|----|--|--|--|--|
| Transfers Out:   | _             | General<br>Fund     | _   | Capital<br>Projects | _   | Nonmajor<br>Governmental<br>Funds | _   | Total                                |    |  |  |  |  |
| General Fund  Nonmajor Governmental Funds  Electric Light Department | \$            | -<br>-<br>1,000,000 | \$  | 970,000<br><i>-</i> | \$  | 208,000                           | \$  | 1,178,000 (1<br>- (2<br>1,000,000 (3 | 2) |  |  |  |  |
| Total  | \$_           | 1,000,000           | \$_ | 970,000             | \$_ | 208,000                           | \$_ | 2,178,000                            |    |  |  |  |  |

<sup>(1)</sup> Represents budgeted transfers from the general fund to the capital projects fund for debt service and to the stabilization nonmajor fund.

#### **NOTE 6 - SHORT-TERM FINANCING**

Short-term debt may be authorized and issued to fund the following:

- Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).
- Capital project costs and other approved expenditures incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS).

Short-term loans are general obligations and carry maturity dates that are limited by statute. Interest expenditures and expenses for short-term borrowings are accounted for in the general fund.

Details related to the short-term debt activity for the fiscal year ended June 30, 2004, is as follows:

| Туре | Purpose                    | Rate<br>(%) | Due Date | _   | Balance at<br>June 30,<br>2003 | <br>Renewed/<br>Issued | Retired/<br>Redeemed |    | Balance at<br>June 30,<br>2004 |
|------|----------------------------|-------------|----------|-----|--------------------------------|------------------------|----------------------|----|--------------------------------|
| BAN  | School/Planning Renovation | 2.49        | 06/02/05 | \$  | 6,920,000                      | \$<br>2,935,000        | \$<br>460,000        | \$ | 9,395,000                      |
| BAN  | DPW Improvement Projects   | 1.15        | 06/03/04 |     | 1,390,000                      | -                      | 1,390,000            |    | -                              |
| BAN  | Fire Planning/Renovation   | 2.49        | 06/02/05 |     | 110,000                        | 540,000                | 110,000              |    | 540,000                        |
| BAN  | Police Department          | 1.15        | 06/03/04 |     | 70,000                         | -                      | 70,000               |    | -                              |
| BAN  | Library Notes              | 1.15        | 06/03/04 |     | 11,310,000                     | -                      | 11,310,000           |    | -                              |
| BAN  | Warren Building            | 2.49        | 06/02/05 |     | 7,525,000                      | -                      | 7,075,000            |    | 450,000                        |
| BAN  | Pond Restoration           | 1.15        | 06/03/04 | _   | 175,000                        | -                      | 175,000              | _  |                                |
|      | Total                      |             |          | \$_ | 27,500,000                     | \$<br>3,475,000        | \$<br>20,590,000     | \$ | 10,385,000                     |

<sup>(2)</sup> Transfers in from nonmajor funds for additional expenditures.

<sup>(3)</sup> Transfer in from the electric fund as a payment in lieu of taxes.

#### **NOTE 7 – LONG-TERM DEBT**

Under the provisions of Chapter 44, Section 10, Municipal Law authorizes indebtedness up to a limit of 5% of the equalized valuation. Debt issued in accordance with this section of the law is designated as being "inside the debt limit". In addition, however, debt may be authorized in excess of that limit for specific purposes. Such debt, when issued, is designated as being "outside the debt limit".

Details related to the outstanding indebtedness at June 30, 2004, and the debt service requirements are as follows:

| Project                                    | Interest<br>Rate<br>(%) | <br>Outstanding<br>at June 30,<br>2003 | <br>Issued       | _ <u>F</u> | Redeemed  | _   | Outstanding<br>at June 30,<br>2004 |
|--|-------------------------|--|------------------|------------|-----------|-----|------------------------------------|
| Elementary School Improvement Construction | 5.00%                   | \$<br>545,000                          | \$<br>- (        | \$         | 545,000   | \$  | _                                  |
| Street Reconstruction/Improvement          | 5.00%                   | 65,000                                 | -                |            | 65,000    |     | -                                  |
| Police Station Renovation                  | 5.05%                   | 1,000,000                              | -                |            | 500,000   |     | 500,000                            |
| Storm Drain Improvements                   | 3.75%                   | 87,000                                 | -                |            | 29,000    |     | 58,000                             |
| Street Improvements                        | 4.00%                   | 720,000                                | -                |            | 180,000   |     | 540,000                            |
| Street Amenities/Sidewalk Program          | 4.00%                   | 650,000                                | -                |            | 130,000   |     | 520,000                            |
| Land Acquisition-63 Hastings Street        | 4.00%                   | 250,000                                | -                |            | 85,000    |     | 165,000                            |
| Bates School Renovation/Expansion          | 2.50%                   | 5,510,000                              | -                |            | 555,000   |     | 4,955,000                          |
| Pond Restoration                           | 2.50%                   | -                                      | 115,000          |            | -         |     | 115,000                            |
| Barton Road Improvements                   | 2.50%                   | -                                      | 180,000          |            | -         |     | 180,000                            |
| Streets & Traffic                          | 2.50%                   | -                                      | 60,000           |            | -         |     | 60,000                             |
| Street Improvements                        | 2.50%                   | -                                      | 170,000          |            | -         |     | 170,000                            |
| Fields & Bleachers                         | 2.50%                   | -                                      | 100,000          |            | -         |     | 100,000                            |
| New Library                                | 2.50%                   | -                                      | 7,250,000        |            | -         |     | 7,250,000                          |
| Warren Building Design                     | 2.50%                   | -                                      | 180,000          |            | -         |     | 180,000                            |
| Glen Road Sidewalk                         | 2.50%                   | -                                      | 35,000           |            | -         |     | 35,000                             |
| Hunnewell Field/Courts                     | 2.50%                   | -                                      | 285,000          |            | -         |     | 285,000                            |
| Streets                                    | 2.50%                   | -                                      | 120,000          |            | -         |     | 120,000                            |
| Middle School Plans                        | 2.50%                   | -                                      | 365,000          |            | -         |     | 365,000                            |
| Warren Renovation                          | 2.50%                   | -                                      | 6,800,000        |            | -         |     | 6,800,000                          |
| Sprague School Renovation/Expansion        | 4.00%                   | 14,445,000                             | -                |            | 675,000   |     | 13,770,000                         |
| Solid Waste Improvements                   | 3.75%                   | 1,038,000                              | <br>             | _          | 346,000   | _   | 692,000                            |
| Total                                      |                         | \$<br>24,310,000                       | \$<br>15,660,000 | \$ <u></u> | 3,110,000 | \$_ | 36,860,000                         |

Debt service requirements for principal and interest for Governmental bonds payable in future fiscal years are as follows:

| Fiscal Year | _  | Principal  | Interest        | Total            |
|-------------|----|------------|-----------------|------------------|
|             |    |            |                 |                  |
| 2005        | \$ | 3,750,000  | \$<br>1,420,038 | \$<br>5,170,038  |
| 2006        |    | 3,240,000  | 1,290,012       | 4,530,012        |
| 2007        |    | 3,690,000  | 1,179,226       | 4,869,226        |
| 2008        |    | 3,475,000  | 1,055,125       | 4,530,125        |
| 2009        |    | 3,345,000  | 936,276         | 4,281,276        |
| 2010        |    | 3,340,000  | 811,587         | 4,151,587        |
| 2011        |    | 3,320,000  | 677,783         | 3,997,783        |
| 2012        |    | 2,660,000  | 548,620         | 3,208,620        |
| 2013        |    | 2,660,000  | 445,180         | 3,105,180        |
| 2014        |    | 2,110,000  | 339,730         | 2,449,730        |
| 2015        |    | 2,060,000  | 249,870         | 2,309,870        |
| 2016        |    | 2,060,000  | 158,225         | 2,218,225        |
| 2017        |    | 1,150,000  | 57,500          | 1,207,500        |
|             |    |            |                 |                  |
| Total       | \$ | 36,860,000 | \$<br>9,169,169 | \$<br>46,029,169 |

#### **Bonds and Notes Payable Schedule – Enterprise Funds**

| <u>Project</u>            | Interest<br>Rate<br>(%) | <br>Outstanding<br>at June 30,<br>2003 | _   | Issued       | <br>Redeemed  | <br>Outstanding<br>at June 30,<br>2004 |
|---------------------------|-------------------------|--|-----|--------------|---------------|--|
| Water System Improvements | 5.25%<br>0%             | \$<br>4,300,000                        | \$  | -<br>115,080 | \$<br>430,000 | \$<br>3,870,000<br>115,080             |
| Total                     |                         | \$<br>4,300,000                        | \$_ | 115,080      | \$<br>430,000 | \$<br>3,985,080                        |

Debt service requirements for principal and interest for enterprise fund bonds and notes payable in future fiscal years are as follows:

| Fiscal Year | <u>Principal</u> |    | ļ  | <u>Interest</u> |    | <u>Total</u> |  |  |  |
|-------------|------------------|----|----|-----------------|----|--------------|--|--|--|
| 2005        | \$<br>453,016    | \$ |    | 178,235         | \$ | 631,251      |  |  |  |
| 2006        | 453,016          |    |    | 159,315         |    | 612,331      |  |  |  |
| 2007        | 453,016          |    |    | 140,395         |    | 593,411      |  |  |  |
| 2008        | 453,016          |    |    | 121,260         |    | 574,276      |  |  |  |
| 2009        | 453,016          |    |    | 101,910         |    | 554,926      |  |  |  |
| 2010        | 430,000          |    |    | 82,130          |    | 512,130      |  |  |  |
| 2011        | 430,000          |    |    | 61,920          |    | 491,920      |  |  |  |
| 2012        | 430,000          |    |    | 41,495          |    | 471,495      |  |  |  |
| 2013        | 430,000          |    |    | 20,855          |    | 450,855      |  |  |  |
|             |                  | ļ! |    |                 | _  |              |  |  |  |
| Total       | \$<br>3,985,080  | \$ | \$ | 907,515         | \$ | 4,892,595    |  |  |  |

The Massachusetts Water Resource Authority (MWRA) operates an Infiltration/Inflow Financial Assistance Program for community owned collection systems. For each community approved for the project, financial assistance received from the MWRA consists of a grant and non-interest bearing loan. During fiscal year 2004, \$153,440 was received from this program. Of this amount, \$38,360 was a grant and \$115,080 was a loan. The loan portion is payable in five equal annual installments. At June 30, 2004, the outstanding principal amount of these loans totaled \$115,080.

The Commonwealth has approved school construction assistance. The assistance program, which is administered by the School Building Assistance Authority, provides resources for approved construction costs and debt service interest. During fiscal year 2004, approximately \$895,000 of such assistance was received. Approximately \$19,873,000 will be received in future fiscal years. Of this amount, approximately \$2,159,000 represents reimbursement of long-term interest costs, and approximately \$17,714,000 represents reimbursement of approved construction costs. Accordingly, a \$19,873,000 intergovernmental receivable and corresponding deferred revenue have been reported in governmental fund financial statements. The deferred revenue has been recognized as revenue in the conversion to the government-wide financial statements.

The Town is subject to various debt limits by statute and may issue additional general obligation debt under the normal debt limit. At June 30, 2004, the Town had the following authorized and unissued debt:

| Purpose                  | _   | Amount  |
|--------------------------|-----|---------|
| Town Hall Renovations    | \$  | 00.000  |
| Water Meters             | Φ   | 90,000  |
|                          |     | 400,000 |
| Weston Road Improvements | _   | 500,000 |
| Total                    | \$_ | 990,000 |

#### Changes in Long-term Liabilities

During the fiscal year ended June 30, 2004, the following changes occurred in long-term liabilities:

|  | Balance<br>June 30,<br>2003 | Bonds and<br>Notes<br>Issued | Bonds and<br>Notes<br>Redeemed | Other<br>Increases | Other<br>Decreases | Balance<br>June 30,<br>2004 | Current<br>Amount<br>Due |
|--|-----------------------------|------------------------------|--------------------------------|--------------------|--------------------|-----------------------------|--------------------------|
| Governmental Activities:   | 2000                        | 133464                       | redecified                     | incicases          | Decreases          | 2004                        | Duc                      |
| Long-Term Bonds and Notes \$   | 24,310,000 \$               | 15,660,000 \$                | (3,110,000) \$                 | - \$               | - \$               | 36,860,000 \$               | 3,750,000                |
| Workers' Compensation  | 763,000                     | -                            | -                              | 176,000            | (228,000)          | 711,000                     | 214,000                  |
| Compensated Absences   | 724,539                     |                              |                                | 162,116            | (146,208)          | 740,447                     | 142,003                  |
| Total Governmental Activities  | 25,797,539                  | 15,660,000                   | (3,110,000)                    | 338,116            | (374,208)          | 38,311,447                  | 4,106,003                |
| Business Type Activities: Long-Term Bonds and Notes Compensated Absences | 4,300,000<br>41,127         | 115,080<br>                  | (430,000)                      | -<br>22,457        | -<br>(18,413)      | 3,985,080<br>45,171         | 453,016<br>22,990        |
| Total Business Type Activities   | 4,341,127                   | 115,080                      | (430,000)                      | 22,457             | (18,413)           | 4,030,251                   | 476,006                  |
| Total\$  | 30,138,666 \$               | 15,775,080 \$                | (3,540,000) \$                 | 360,573 \$         | (392,621)\$        | 42,341,698 \$               | 4,582,009                |

Internal service funds predominantly serve the governmental funds. Accordingly, the internal service fund's long-term liabilities are included as part of the governmental activities totals above. At fiscal year end, \$711,000 of internal service funds accrued workers compensation liability is included above. Except for the amounts related to the internal service funds, the governmental activities long-term liabilities are generally liquidated by the general fund. Compensated absence liabilities related to both governmental and business-type activities are normally paid from the funds reporting payroll and related expenditures.

#### **NOTE 8 - RISK FINANCING**

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town has purchased commercial insurance for these risks, except for those risks identified in the following paragraphs, which the Town accounts for in its Internal Service Fund. The amount of claim settlements has not exceeded insurance coverage in any of the previous three fiscal years.

During 1991, the Town entered into an agreement with certain suburban communities and other governmental units forming the West Suburban Health Group (the "Group). The purpose of the Group is for the joint negotiation and purchase of health coverage with an insurance carrier. Under these agreements, the insurance claims of the covered employees are paid for by the insurance carrier and are subsequently reimbursed by the Group. The Group charges monthly premiums to each governmental unit based upon requirements established through underwriting or actuarial estimates. The Group also maintains a deposit with the insurance carrier which is sufficient to cover two months of claims paid by the carrier for the Group. In addition, the Group provides full reinsurance coverage for all claim costs in excess of \$75,000 per covered employee.

In the event of a dissolution of the Group or if the assets of the Group are insufficient to pay claims which occur, the Town remains liable. As of June 30, 2004, the Group had an unaudited fund balance of approximately \$7,558,000. The Town's liability is not based on its participants' claims but on the pro rata share of any deficit based on the ratio of the Town's members to total participants at the time of dissolution. At June 30, 2004, the Town's mandatory deposit, discussed above, is sufficient to cover the Town's projected liability as of that date.

The Town is self-insured for workers' compensation claims. An actuary, Tillinghast-Towers Perrin, was hired to estimate the losses which the Town would have to pay under the self-insured plan. The Town recorded a liability in its Internal Service Fund to reserve against future losses. This liability includes a provision for estimated claims incurred but not reported. In addition to these reserves, the Town retains insurance against claims in excess of \$250,000 per employee.

Changes in the Workers' Compensation Fund claims liability amount for the fiscal years ended June 30 were as follows:

|                                      | ·  | Balance at<br>Beginning of<br>Fiscal Year | _  | Current Year<br>Claims and<br>Changes in<br>Estimate | <br>Claims<br>Payments          | Balance at<br>Fiscal<br>Year-End | _  | Current<br>Portion |
|--------------------------------------|----|---|----|--|---------------------------------|----------------------------------|----|--------------------|
| Fiscal Year 2003<br>Fiscal Year 2004 | \$ | 806,000<br>763,000                        | \$ | 441,629<br>296,795                                   | \$<br>(484,629) \$<br>(348,795) | 763,000<br>711,000               | \$ | 228,000<br>214,000 |

#### **NOTE 9 – CONTRIBUTORY RETIREMENT SYSTEM**

Plan Description - The Town contributes to the System, a cost-sharing multiple-employer defined benefit pension plan administered by the Wellesley Contributory Retirement Board. Substantially all employees are members of the System, except for public school teachers and certain administrators who are members of the Massachusetts Teachers Retirement System, to which the Town does not contribute. Pension benefits and administrative expenses paid by the Teachers Retirement Board are the legal responsibility of the Commonwealth. The amount of these on-behalf payments totaled approximately \$6,174,000 for the fiscal year ended June 30, 2004, and, accordingly, are reported in the general fund as intergovernmental revenues and pension expenditures.

The System provides retirement, disability and death benefits to plan members and beneficiaries. Chapter 32 of the MGL assigns authority to establish and amend benefit provisions of the plan. Cost-of-living adjustments granted between 1981 and 1997 and any increase in other benefits imposed by the Commonwealth's state law during those years are borne by the Commonwealth and are deposited into the pension fund. Cost-of-living adjustments granted after 1997 must be approved by the Wellesley Contributory Retirement Board and are borne by the System.

At December 31, 2003, the System's membership consists of the following:

| Active members  | 596   |
|---|-------|
| Inactive members  | 165   |
| Disabled members  | 26    |
| Retirees and beneficiaries currently receiving benefits | 387   |
|   |       |
| Total   | 1,174 |

Funding Policy - Plan members are required to contribute to the System at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the System its share of the system-wide actuarial determined contribution that is apportioned among the employers based on active current payroll. Administrative expenses are funded through investment earnings. The current and two preceding fiscal years apportionment of the annual pension cost between the two employers required the Town to contribute 99%, 99% and 98%, respectively, of the total. Chapter 32 of the MGL governs the contributions of plan members and the Town.

Annual Pension Cost - The Town's contributions to the System for the fiscal years ended June 30, 2004, 2003, and 2002 were \$0, \$741,412 and \$77,190, respectively, which equaled its required contribution for each fiscal year. At June 30, 2004, the Town did not have a net pension obligation. The required contribution was determined as part of the January 1, 2003, actuarial valuation using the entry age normal actuarial cost method. The actuarial assumptions included a 7.0% investment rate of return and projected salary increases of 4.0% per year. The actuarial value of the System's assets was determined using techniques that smooth the short-term volatility in the market value of investments over a three year period.

## Schedule of Funding Progress (Dollar amounts in thousands)

| Actuarial<br>Valuation<br>Date | •  | Actuarial<br>Value of<br>Assets<br>(A) | . <u>-</u> | Actuarial<br>Accrued<br>Liability (AAL)<br>Entry Age<br>(B) | <br>Unfunded<br>AAL<br>(UAAL)<br>(B-A) | _  | Funded<br>Ratio<br>(A/B) | _  | Covered<br>Payroll<br>(C) | <br>UAAL as a<br>Percentage<br>of Covered<br>Payroll<br>((B-A)/C) |
|--------------------------------|----|--|------------|---|--|----|--------------------------|----|---------------------------|---|
| 01/01/04                       | \$ | 116,792,365                            | \$         | 112,846,159   | \$<br>(3,946,206)                      | \$ | 103.5%                   | \$ | 23,172,848                | \$<br>-17.0%  |
| 01/01/03                       |    | 119,033,662                            |            | 114,811,026   | (4,222,636)                            |    | 103.7%                   |    | 22,572,703                | -18.7%  |
| 01/01/01                       |    | 123,291,025                            |            | 92,278,891  | (31,012,134)                           |    | 133.6%                   |    | 21,561,329                | -143.8%   |
| 01/01/99                       |    | 106,295,893                            |            | 81,975,372  | (24,320,521)                           |    | 129.7%                   |    | 17,694,603                | -137.4%   |
| 01/01/97                       |    | 78,665,972                             |            | 69,141,005  | (9,524,967)                            |    | 113.8%                   |    | 17,800,326                | -53.5%  |
| 01/01/95                       |    | 62,744,371                             |            | 62,680,623  | (63,748)                               |    | 100.1%                   |    | 16,138,898                | -0.4%   |

The UAAL amounts in brackets in the column above represents an overfunding of the actuarial accrued liability.

Noncontributory Retirement Allowance – The Town pays the entire retirement allowance for certain retirees who are available for benefits but are not members of the System. Benefits are paid by the Town on a pay-as-you-go basis. Total pension expense of this plan for the year ended June 30, 2004 was \$78,470.

#### **NOTE 10 - COMMITMENTS**

The Town's major capital projects have been related to school renovations and expansions, the construction of the new library, and the renovation of the Warren building. At June 30, 2004, these projects have been virtually completed and the Town has not committed to any other significant projects.

In July of 2001, the Wellesley Municipal Light Plant (MLP) entered into a Power Supply Agreement with Constellation Power Source, Inc., of Baltimore, Maryland to acquire all of its electricity requirements. The agreement is defined as an "All Requirements Service" contract where all of its requirements mean "the quantity of electricity sufficient to meet the needs of MLP's ultimate customers for the Town of Wellesley". The term of the Agreement is from June 1, 2002 through September 30, 2007. Contract prices are fixed for the entire period of the agreement. The cost of power acquired under this agreement for the fiscal year ended June 30, 2004 was approximately \$10,367,000.

#### **NOTE 11 - CONTINGENCIES**

In February 2001, the EPA notified the Town that it, along with two other parties, had been named as a Potentially Responsible Party (PRP) with regard to an environmental matter involving property owned by the Town adjacent to and beneath Morses Pond. According to the EPA and the Massachusetts Department of Environmental Protection, contaminated fill material containing chromium and other metal was used as fill around a culvert beneath a railroad embankment adjacent to Morses Pond, and that contaminants from this fill came to be located on Town property beneath and adjacent to Morses Pond. Removal actions to correct this problem were completed in or about June 2003. The EPA has estimated the total cost of this project to date at \$3,800,000. In this matter, the EPA has noted its intention to pursue recovery of these costs from the PRP's. To date, no litigation has been commenced and no settlement negotiations have taken place with regard to this matter. The Town believes that it may have meritorious defenses to the EPA's claims but could face some potential liability in connection with this matter.

The Town participates in a number of federal award programs. Although the grant programs have been audited in accordance with the provisions of the Single Audit Act Amendments of 1996 through June 30, 2004, these programs are still subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although it is expected such amounts, if any, to be immaterial.

Various legal actions and claims are pending. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 2004, cannot be ascertained, management believes any resulting liability should not materially affect the financial position at June 30, 2004.

#### **NOTE 12 – IMPLEMENTATION OF NEW GASB PRONOUNCEMENTS**

During fiscal year 2004, the following GASB pronouncements were implemented:

The GASB issued <u>Statement #39</u>, <u>Determining Whether Certain Organizations are Component Units</u>, an Amendment of GASB Statement #14. Management has determined that no additional component units were required to be presented in the basic financial statements.

#### Other Future GASB Pronouncements:

The GASB issued <u>Statement #40</u>, *Deposit and Investment Risk Disclosures, an Amendment of GASB Statement #3*, which is required to be implemented during fiscal year 2005. This pronouncement will only require changes to the note disclosure.

The GASB issued <u>Statement #42</u>, Accounting and Financial Reporting for Impairment of Capital Assets and for Insurance Recoveries, which is required to be implemented in Fiscal 2006. Management does not believe that this pronouncement will significantly impact the basic financial statements.

The GASB issued <u>Statement #43</u>, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, which is required to be implemented in fiscal year 2008. Since the Town has established a separate trust for the funding of postemployment benefits management does not believe that this pronouncement will significantly impact the basic financial statements.

The GASB issued <u>Statement #44, Economic Condition Reporting: The Statistical Section</u>, which is required to be implemented in Fiscal 2006. This new GASB establishes and modifies requirements related to supplementary information presented in a statistical section. The presentation of a statistical section is not required by this pronouncement. This pronouncement will not impact the basic financial statements.

The GASB issued <u>Statement #45</u> Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions, which is required to be implemented in fiscal year 2008. Management believes this pronouncement will require additional disclosure and impact the basic financial statements.

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# **GENERAL FUND**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

#### FISCAL YEAR ENDED JUNE 30, 2004

|   | Budgeted Amounts       |    |                        |    |                                |  |                            |
|---|------------------------|----|------------------------|----|--------------------------------|--|----------------------------|
|   | Original<br>Budget     |    | Final<br>Budget        |    | Actual<br>Budgetary<br>Amounts | Amounts<br>Carried Forward<br>To Next Year | Variance to<br>Final Budge |
| ENUES:                                      | Budget                 |    | Duuget                 | _  | 7 tillodillo                   | TO NEXT TEU                                | i iliai baage              |
| leal estate and personal property taxes,    |                        |    |                        |    |                                |  |                            |
| net of tax refunds\$                        | 63,402,245             | \$ | 63,402,245             | \$ | 63,413,475 \$                  | -  | \$<br>11,23                |
| ax liens                                    | -                      |    | -                      |    | 882,324                        | -  | 882,32                     |
| Notor vehicle and other excise taxes        | 3,875,000              |    | 3,875,000              |    | 3,846,238                      | -  | (28,76                     |
| enalties and interest on taxes              | 150,000                |    | 150,000                |    | 179,860                        | -  | 29,86                      |
| ayments in lieu of taxes                    | 196,000                |    | 196,000                |    | 358,798                        | -  | 162,79                     |
| ntergovernmental                            | 5,575,587              |    | 5,575,587              |    | 5,555,551                      | -  | (20,0                      |
| epartmental and other                       | 3,360,535              |    | 3,360,535              |    | 4,075,589                      | -  | 715,0                      |
| nvestment income                            | 700,000                |    | 700,000                | _  | 199,330                        |  | (500,6                     |
| TOTAL REVENUES                              | 77,259,367             | _  | 77,259,367             | _  | 78,511,165                     |  | 1,251,7                    |
| ENDITURES:                                  |                        |    |                        |    |                                |  |                            |
| current:                                    | 00.000                 |    | 25 440                 |    |                                |  | 25.4                       |
| Human Resources Board                       | 88,000                 |    | 25,410                 | _  | <u>-</u>                       |  | 25,4                       |
| General and Financial Maintenance Services: |                        |    |                        |    |                                |  |                            |
| Personal Services.                          | 1,283,410              |    | 1,299,340              |    | 1,294,912                      | -  | 4,4                        |
| Expenses                                    | 771,725                |    | 790,975                | _  | 616,252                        | 164,297                                    | 10,4                       |
|   | 2,055,135              |    | 2,090,315              | _  | 1,911,164                      | 164,297                                    | 14,8                       |
| Human Services:                             |                        |    |                        |    |                                |  |                            |
| Personal Services                           | 185,753                |    | 186,653                |    | 162,996                        | -  | 23,                        |
| Expenses                                    | 115,889                |    | 115,889                |    | 101,055                        | 147  | 14,                        |
| Benefits                                    | 4,500                  |    | 4,500                  |    | 2,375                          |  | 2,                         |
|   | 306,142                |    | 307,042                |    | 266,426                        | 147  | 40,                        |
| Public safety and Protective Services.      | 7.500.040              |    | 7 600 740              |    | 7 400 022                      |  | 450                        |
| Personal Services.                          | 7,599,049              |    | 7,622,719              |    | 7,469,633                      | - 00 555                                   | 153,                       |
| Expenses                                    | 1,298,108<br>8,897,157 |    | 1,376,379<br>8,999,098 | _  | 1,175,281<br>8,644,914         | 90,555<br>90,555                           | 110,<br>263,               |
| Historical Commission.                      | 250                    |    | 250                    | _  | 90                             |  |                            |
|   |                        |    |                        | _  |                                |  |                            |
| Historical District Commission              | 250                    |    | 250                    | _  | 157                            |  |                            |
| Zoning Board of Appeals:                    |                        |    |                        |    | 40.400                         |  |                            |
| Personal Services.                          | 41,606                 |    | 42,446                 |    | 42,438                         | -  |                            |
| Expenses                                    | 8,715                  |    | 8,715                  | _  | 4,915                          |  | 3,                         |
| Addison Committee                           | 50,321                 |    | 51,161                 | _  | 47,353                         |  | 3,                         |
| Advisory Committee:                         | 0.400                  |    | 0.400                  |    | 4.000                          |  |                            |
| Personal Services                           | 6,400                  |    | 6,400                  |    | 1,892                          | -  | 4,                         |
| Expenses                                    | 19,000                 |    | 20,225                 | _  | 19,840                         |  |                            |
|   | 25,400                 |    | 26,625                 | _  | 21,732                         |  | 4,                         |
| Auditing                                    | 115,950                | _  | 115,950                | _  | 51,120                         | 64,830                                     |                            |
| Permanent Building Committee:               |                        |    |                        |    |                                |  |                            |
| Personal Services                           | 4,023                  |    | 4,113                  |    | 4,130                          | -  |                            |
| Expenses.                                   | 7,200<br>11,223        |    | 7,294<br>11,407        | _  | 1,146<br>5,276                 |  | 6,<br>6,                   |
| Human Resources Board:                      | 11,223                 |    | 11,401                 | _  | 3,210                          |  | 0,                         |
| Personal Services                           | 204,678                |    | 206,933                |    | 173,456                        |  | 33,                        |
| Expenses                                    | 26,635                 |    | 26,635                 | _  | 18,269                         |  | 8,                         |
| A   | 231,313                |    | 233,568                | _  | 191,725                        |  | 41,                        |
| Assessors:                                  | 145 042                |    | 140 217                |    | 140 200                        |  |                            |
| Personal Services.                          | 145,942                |    | 148,217                |    | 148,298                        | 40.070                                     | 6                          |
| Expenses.                                   | 189,835                |    | 189,835                | _  | 162,896<br>311,194             | 19,973                                     | 6,                         |
| Board of Health:                            | 335,777                | _  | 338,052                | _  | 311,194                        | 19,973                                     | 6,                         |
| Personal Services                           | 264,519                |    | 268.499                |    | 258,640                        |  | 9,                         |
|   |                        |    |                        |    | •                              | - 2.070                                    |                            |
| Expenses                                    | 71,812                 |    | 71,812                 |    | 63,068                         | 3,279                                      | 5,                         |
| Mental Health Services                      | 185,808<br>522,139     |    | 185,808<br>526,119     | _  | 178,310<br>500,018             | 7,498<br>10,777                            | 15,                        |
| Natural Resources Commission:               | 022,100                |    | 0=0,110                | _  | 230,010                        | 10,177                                     | 10,                        |
| Personal Services                           | 140,569                |    | 142,539                |    | 141,023                        | -  | 1,                         |
|   |                        |    |                        |    |                                | 4.40 =0=                                   |                            |
| Expenses                                    | 426,030                | _  | 437,181                | _  | 286,721                        | 149,767                                    |                            |

(Continued)

|  | Budgeted Ar            | nounts                 |                                |                                      |                             |
|--|------------------------|------------------------|--------------------------------|--------------------------------------|-----------------------------|
|  | Original<br>Budget     | Final<br>Budget        | Actual<br>Budgetary<br>Amounts | Amounts Carried Forward To Next Year | Variance to<br>Final Budget |
| Planning Board:  |                        |                        |                                |                                      |                             |
| Personal Services  | 125,443                | 131,708                | 131,538                        | -                                    | 170                         |
| Expenses   | 63,770                 | 63,770                 | 22,702                         | 34,602                               | 6,466                       |
|  | 189,213                | 195,478                | 154,240                        | 34,602                               | 6,636                       |
| Recreation Commission:                                     |                        |                        |                                |                                      |                             |
| Personal Services  | 604,705                | 609,185                | 534,323                        | 40.000                               | 74,862                      |
| Expenses   | 405,708                | 408,708<br>7,500       | 273,955                        | 10,829                               | 123,924                     |
| Teen Center Program  | 7,500<br>1,017,913     | 1,025,393              | 808,278                        | 10,829                               | 7,500<br>206,286            |
| Town Clerk/Election and Registration:                      | 1,017,810              | 1,020,000              | 000,270                        | 10,023                               | 200,200                     |
| Personal Services  | 245,976                | 252,399                | 239,275                        | _                                    | 13,124                      |
| Expenses   | 52,233                 | 52,233                 | 38,010                         | 13,140                               | 1,083                       |
| F  | 298,209                | 304,632                | 277,285                        | 13,140                               | 14,207                      |
| Logal Carriage and Evanges                                 | 406.056                | 406.056                | 142 206                        | 126,333                              | 126 517                     |
| Legal Services and Expenses                                | 406,056                | 406,056                | 143,206                        | 126,333                              | 136,517                     |
| Reserve Fund   | 175,000                | 100,745                | <u>-</u>                       |                                      | 100,745                     |
| Risk Management  | 323,600                | 323,600                | 306,354                        | 10,000                               | 7,246                       |
| Employee Group Life and Health Insurance                   | 8,154,500              | 8,154,500              | 8,154,500                      |                                      |                             |
|  |                        | <u> </u>               |                                |                                      |                             |
| Unemployment Compensation                                  | 75,000                 | 75,000                 | 75,000                         | <del>-</del>                         | -                           |
| Pensions and Annuities                                     | 63,750                 | 63,750                 | 78,470                         |                                      | (14,720)                    |
| Workers Compensation                                       | 37,125                 | 37,125                 | 37,125                         | -                                    | -                           |
| Comprehensive Building Maintenance                         | 164,200                | 164,200                | 87,648                         | 75,892                               | 660                         |
| •  |                        |                        |                                |                                      |                             |
| Compensated Absences                                       | 128,696                | 143,696                | 27,558                         | 101,138                              | 15,000                      |
| Wellesley Free Library and branches thereof:               |                        |                        |                                |                                      |                             |
| Personal Services  | 1,624,525              | 1,628,340              | 1,627,890                      | -                                    | 450                         |
| Expenses   | 582,013                | 617,013                | 595,875                        | 21,088                               | 50                          |
| B.1.   | 2,206,538              | 2,245,353              | 2,223,765                      | 21,088                               | 500                         |
| Public works   | 2.005.525              | 2 474 500              | 2.205.020                      | E0 000                               | (250.204)                   |
| Personal Services.   | 3,095,535              | 3,174,500              | 3,365,036                      | 59,828                               | (250,364)                   |
| Expenses   | 3,967,203<br>7,062,738 | 4,912,364<br>8,086,864 | 3,053,108<br>6,418,144         | 1,063,304<br>1,123,132               | 795,952<br>545,588          |
|  | 7,002,736              | 0,000,004              | 0,410,144                      | 1,123,132                            | 343,300                     |
| Fire and Traffic Signal Systems                            | 116,770                | 116,770                | 51,293                         | 65,477                               |                             |
| Education  | 42,725,522             | 42,855,542             | 40,297,905                     | 2,383,345                            | 174,292                     |
| ate and county charges                                     |                        | 1,009,580              | 1,041,780                      | _                                    | (32,200)                    |
| allo and obtainy sharges                                   |                        | 1,000,000              | 1,041,700                      |                                      | (02,200)                    |
| ebt service:   |                        |                        |                                |                                      |                             |
| Principal  | 3,895,000              | 4,080,000              | 4,080,000                      | -                                    | -                           |
| Interest   | 1,783,490              | 1,298,314              | 1,279,274                      |                                      | 19,040                      |
|  | 5,678,490              | 5,378,314              | 5,359,274                      | <u>-</u>                             | 19,040                      |
| TOTAL EXPENDITURES   | 82,028,976             | 83,991,565             | 77,920,738                     | 4,465,322                            | 1,605,505                   |
| SS (DEFICIENCY) OF REVENUES OVER EXPENDITURES              | (4,769,609)            | (6,732,198)            | 590,427                        | (4,465,322)                          | 2,857,303                   |
|  | <u> </u>               |                        |                                |                                      |                             |
| ER FINANCING SOURCES (USES): remium from issuance of bonds |                        |                        | 513,602                        |                                      | 513,602                     |
| ansfers in   | 1,063,000              | 1,463,000              | 1,463,000                      | -                                    | 313,002                     |
| ansfers out  | -                      | (208,000)              | (208,000)                      | <u>-</u> _                           |                             |
| TOTAL OTHER FINANCING SOURCES (USES)                       | 1,063,000              | 1,255,000              | 1,768,602                      |                                      | 513,602                     |
|  |                        |                        |                                |                                      |                             |
| CHANGE IN FUND BALANCE                                     | (3,706,609)            | (5,477,198)            | 2,359,029                      | (4,465,322)                          | 3,370,905                   |
| SETARY FUND BALANCE, Beginning of year                     | 4,007,795              | 4,007,795              | 4,007,795                      |                                      | -                           |
| SETARY FUND BALANCE, End of year\$                         | 301,186 \$             | (1,469,403) \$         | 6,366,824 \$                   | (4,465,322) \$                       | 3,370,905                   |
| - , y  | ,.σσ ψ                 | , , , , , ,            | -,,σ= ψ                        | ( . , , σ== / ψ                      | 2,2.0,000                   |

(Concluded)

See notes to required supplementary information.

#### NOTE A - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

#### A. Budgetary Information

Municipal Law requires the adoption of a balanced budget that is approved at the Annual Town Meeting. The Town has an advisory committee submits reports on proposed appropriations at Town Meetings.

The appropriated budget is prepared by fund, function and department. Transfers of appropriations among departments require the approval of Town Meeting.

The majority of appropriations are non-continuing which lapse at the end of each fiscal year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior fiscal year be carried forward and made available for spending in the current fiscal year. These carry forwards are included as part of the subsequent fiscal year's original budget.

Generally, expenditures may not exceed the legal level of spending (salaries, expenses and capital) authorized for an appropriation account. However, the payment of debt service is statutorily required, regardless of whether such amounts are appropriated. Additionally, expenditures for disasters, natural or otherwise, and final judgments may exceed the level of spending authorized.

An annual budget is adopted for the general fund in conformity with the guidelines described above. The original fiscal year 2004 budget consists of approximately \$77,397,000 in appropriations and other amounts to be raised and approximately \$4,632,000 in amounts carried over from previous fiscal years. During fiscal year 2004, the original budget was increased for state and county assessments of \$1,009,580 and additional appropriations totaling approximately \$1,161,000.

The Accounting Office has the responsibility to ensure that budgetary control is maintained. Budgetary control is exercised through the accounting system.

#### B. Budgetary - GAAP Reconciliation

For budgetary financial reporting purposes, the Uniform Municipal Accounting System basis of accounting (established by the Commonwealth) is followed, which differs from the GAAP basis of accounting. A reconciliation of budgetary-basis to GAAP-basis results for the general fund for the fiscal year ended June 30, 2004, is presented below:

| Net change in fund balance, budgetary basis        | \$ | 2,359,029   |
|--|----|-------------|
| Basis of accounting differences:                   |    |             |
| Net change in revenue accrual                      |    | (783,371)   |
| Net change in expenditure accrual                  |    | (42,653)    |
| Tax refunds payable                                |    | (408,871)   |
| Recognition of revenue for on-behalf payments      |    | 6,174,123   |
| Recognition of expenditures for on-behalf payments | _  | (6,174,123) |
|  |    |             |
| Net change in fund balance, gaap basis             | \$ | 1,124,134   |

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# **Combining Statements**

## Nonmajor Governmental Funds

#### **SPECIAL REVENUE FUNDS**

School Lunch Fund - This fund accounts for the cafeteria activities and is funded by user fees and grants.

Highway Fund - This fund accounts for the State Chapter 90 grants for road construction.

**Community Preservation Fund** – This fund is used to account for funds received in accordance with the Community Preservation Act (the CPA). Funds are received under the CPA through a surcharge of up to 3% of the real property tax levy and matching state grants. The funds are spent for the acquisition, creation and preservation of open space, historic resources and affordable housing.

Grant Fund – This fund accounts for federal and state grants which are designated for specific programs.

**Receipts Reserved Fund** – This fund accounts for specific receipts identified by the Commonwealth that are to be held until appropriated.

**Revolving Fund** – This fund accounts for self-supporting programs sponsored by the Town.

**Governmental Trust** – This fund accounts for statutory trusts where the funds are spent on governmental purposes.

**Other** – This fund accounts for all other legally established special revenues where the funds are spent on governmental purposes.

#### **PERMANENT FUND**

**Governmental Nonexpendable Trust Fund** – The Town maintains one fund to account for nonexpendable contributions and expendable earnings that can be spent on governmental purposes,

#### NONMAJOR GOVERNMENTAL FUNDS

#### COMBINING BALANCE SHEET

### JUNE 30, 2004

|   | Special Revenue Funds |            |                          |    |                           |    |                   |      |                      |
|---|-----------------------|------------|--------------------------|----|---------------------------|----|-------------------|------|----------------------|
| ASSETS _  | School<br>Lunch       | . <u>-</u> | Highway                  |    | Community<br>Preservation |    | Grants            | _    | Receipts<br>Reserved |
| Cash and short-term investments\$ Investments Receivables, net of uncollectibles:   | 469,719               | \$         | 167,766<br>-             | \$ | 146,785<br>1,440,150      | \$ | 358,359<br>-      | \$   | 107,718<br>603,003   |
| Departmental and other  | -                     |            | 1,560,000                | Ē  | 445<br>                   | Ē  | -<br>7,171        | _    | <u>-</u>             |
| TOTAL ASSETS\$  | 469,719               | \$         | 1,727,766                | \$ | 1,587,380                 | \$ | 365,530           | \$ _ | 710,721              |
| LIABILITIES AND FUND BALANCES   |                       |            |                          |    |                           |    |                   |      |                      |
| LIABILITIES:  Warrants payable\$  Accrued payroll  Deferred revenues  | -<br>6,433<br>-       | \$         | 29,459<br>-<br>1,560,000 | \$ | -<br>-<br>445             | \$ | 11,657<br>11,753  | \$   | 4,767<br>4,949<br>-  |
| TOTAL LIABILITIES   | 6,433                 |            | 1,589,459                | •  | 445                       | •  | 23,410            | _    | 9,716                |
| FUND BALANCES: Reserved for: Perpetual permanent funds Unreserved: Undesignated, reported in: Special revenue funds Permanent funds | -<br>463,286<br>-     | _          | -<br>138,307<br>-        |    | 1,586,935<br>-            |    | -<br>342,120<br>- | _    | -<br>701,005<br>-    |
| TOTAL FUND BALANCES   | 463,286               |            | 138,307                  |    | 1,586,935                 |    | 342,120           | _    | 701,005              |
| TOTAL LIABILITIES AND FUND BALANCES \$  | 469,719               | \$         | 1,727,766                | \$ | 1,587,380                 | \$ | 365,530           | \$ _ | 710,721              |

|          |                         | Special Reve          | nue F    | unds                 |                |                                |    | Permanent Fund                              | Total                                 |
|----------|-------------------------|-----------------------|----------|----------------------|----------------|--------------------------------|----|---|---------------------------------------|
| -        | Revolving               | Governmental<br>Trust | <u>-</u> | Other                | · <del>-</del> | Sub-total                      |    | Governmental<br>Nonexpendable<br>Trust Fund | <br>Nonmajor<br>Governmental<br>Funds |
| \$       | 6,323<br>848,802        | \$<br>-<br>2,650,301  | \$       | -<br>754,612         | \$             | 1,256,670<br>6,296,868         | \$ | -<br>775,396                                | \$<br>1,256,670<br>7,072,264          |
| -        | 84,168                  | -<br>-                | -        | -                    | . <del>-</del> | 84,613<br>1,567,171            |    | -   | <br>84,613<br>1,567,171               |
| \$       | 939,293                 | \$<br>2,650,301       | \$       | 754,612              | \$             | 9,205,322                      | \$ | 775,396                                     | \$<br>9,980,718                       |
|          |                         |                       |          |                      |                |                                |    |   |                                       |
| \$<br>-  | 469<br>19,511<br>77,396 | \$<br>-<br>-<br>-     | \$       | 90,880<br>2,164<br>- | \$             | 137,232<br>44,810<br>1,637,841 | \$ | 4,436<br>-<br>-                             | \$<br>141,668<br>44,810<br>1,637,841  |
| -        | 97,376                  |                       | -        | 93,044               | · -            | 1,819,883                      | •  | 4,436                                       | <br>1,824,319                         |
|          | -                       | -                     |          | -                    |                | -                              |    | 221,272                                     | 221,272                               |
| <u>-</u> | 841,917<br>-            | 2,650,301             | <u>-</u> | 661,568<br>-         |                | 7,385,439<br>-                 |    | -<br>549,688                                | <br>7,385,439<br>549,688              |
| -        | 841,917                 | 2,650,301             | _        | 661,568              |                | 7,385,439                      |    | 770,960                                     | <br>8,156,399                         |
| \$       | 939,293                 | \$<br>2,650,301       | \$       | 754,612              | \$             | 9,205,322                      | \$ | 775,396                                     | \$<br>9,980,718                       |

#### NONMAJOR GOVERNMENTAL FUNDS

#### COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

#### FISCAL YEAR ENDED JUNE 30, 2004

| <del>-</del>                         |                 | Sp         | ecial Revenue Fu          | nds        |                      |
|--------------------------------------|-----------------|------------|---------------------------|------------|----------------------|
|                                      | School<br>Lunch | Highway    | Community<br>Preservation | Grants     | Receipts<br>Reserved |
| REVENUES:                            |                 |            |                           |            |                      |
| Charges for services\$               | 875,507 \$      | - \$       | - \$                      | - \$       | _                    |
| Fines and forfeitures.               | -               | -          | -                         | -          | 616,310              |
| Intergovernmental                    | 100,505         | -          | 511,283                   | 2,023,330  | -                    |
| Departmental and other               | -               | -          | -                         | (44,801)   | -                    |
| Special assessments                  | -               | -          | 563,595                   | -          | -                    |
| Contributions                        | -               | -          | -                         | -          | -                    |
| Investment income                    | <u> </u>        | <u> </u>   | <u> </u>                  |            |                      |
| TOTAL REVENUES                       | 976,012         |            | 1,074,878                 | 1,978,529  | 616,310              |
| EXPENDITURES:                        |                 |            |                           |            |                      |
| Current:                             |                 |            |                           |            |                      |
| General government                   | -               | -          | -                         | 9,544      | -                    |
| Public safety                        | -               | -          | -                         | 73,622     | -                    |
| Education                            | 907,983         | -          | -                         | 1,626,395  | -                    |
| Public works                         | -               | 46,959     | -                         | 120,726    | -                    |
| Human services                       | -               | -          | -                         | 58,947     | -                    |
| Library                              | -               | -          | -                         | 35,928     | -                    |
| Culture and recreation               | -               | -          | -                         | 974        | -                    |
| Employee benefits                    | -               | -          | -                         | -          | -                    |
| Claims and judgments                 | -               | -          | -                         | -          | 592,766              |
| Other                                | -               | <u> </u>   | 1,800                     |            | <u>-</u>             |
| TOTAL EXPENDITURES                   | 907,983         | 46,959     | 1,800                     | 1,926,136  | 592,766              |
| EXCESS (DEFICIENCY) OF REVENUES      |                 |            |                           |            |                      |
| OVER EXPENDITURES                    | 68,029          | (46,959)   | 1,073,078                 | 52,393     | 23,544               |
| OTHER FINANCING SOURCES (USES):      |                 |            |                           |            |                      |
| Operating transfers in               | -               | -          | -                         | -          | -                    |
| Transfers out                        | <u> </u>        | (200,000)  | <u> </u>                  | <u> </u>   | (63,000)             |
| TOTAL OTHER FINANCING SOURCES (USES) |                 | (200,000)  |                           |            | (63,000)             |
| NET CHANGE IN FUND BALANCES          | 68,029          | (246,959)  | 1,073,078                 | 52,393     | (39,456)             |
| FUND BALANCES AT BEGINNING OF YEAR   | 395,257         | 385,266    | 513,857                   | 289,727    | 740,461              |
| FUND BALANCES AT END OF YEAR\$       | 463,286 \$      | 138,307 \$ | 1,586,935 \$              | 342,120 \$ | 701,005              |

|    |           |    | Special Reve          | nue Funds  |                 | Permanent Fund                              | _  |  |
|----|-----------|----|-----------------------|------------|-----------------|---|----|--|
|    | Revolving | -  | Governmental<br>Trust | Other      | Sub-total       | Governmental<br>Nonexpendable<br>Trust Fund | _  | Total<br>Nonmajor<br>Governmental<br>Funds |
| \$ | _         | \$ | -                     | -          | \$<br>875,507   | \$<br>-                                     | \$ | 875,507                                    |
|    | -         |    | -                     | -          | 616,310         | -   |    | 616,310                                    |
|    | -         |    | -                     | -          | 2,635,118       | -   |    | 2,635,118                                  |
|    | 1,732,121 |    | -                     | 15,367     | 1,702,687       | -   |    | 1,702,687                                  |
|    | -         |    | -                     | -          | 563,595         | -   |    | 563,595                                    |
|    | 17,414    |    | -                     | 972,873    | 990,287         | 77,225                                      |    | 1,067,512                                  |
|    | -         | -  | 152,904               |            | 152,904         | 114,710                                     | -  | 267,614                                    |
| -  | 1,749,535 | -  | 152,904               | 988,240    | 7,536,408       | 191,935                                     | -  | 7,728,343                                  |
|    |           |    |                       |            |                 |   |    |  |
|    | _         |    | -                     | 28,727     | 38,271          | _   |    | 38,271                                     |
|    | 540,277   |    | -                     | 3,604      | 617,503         | -   |    | 617,503                                    |
|    | 1,036,745 |    | -                     | 365,838    | 3,936,961       | -   |    | 3,936,961                                  |
|    | 6,294     |    | -                     | 6,851      | 180,830         | -   |    | 180,830                                    |
|    | -         |    | -                     | 35,345     | 94,292          | -   |    | 94,292                                     |
|    | -         |    | 35,254                | 126,714    | 197,896         | 3,825                                       |    | 201,721                                    |
|    | -         |    | -                     | 304,765    | 305,739         | -   |    | 305,739                                    |
|    | 8,852     |    | =                     | -          | 8,852           | 111,038                                     |    | 119,890                                    |
|    | -         |    | -                     | -          | 592,766         | -   |    | 592,766                                    |
|    | -         | -  |                       |            | 1,800           |   | -  | 1,800                                      |
|    | 1,592,168 | -  | 35,254                | 871,844    | 5,974,910       | 114,863                                     | -  | 6,089,773                                  |
| •  | 157,367   | _  | 117,650               | 116,396    | 1,561,498       | 77,072                                      | -  | 1,638,570                                  |
|    | -         |    | 208,000               | -          | 208,000         | -   |    | 208,000                                    |
|    | -         | -  | (200,000)             |            | (463,000)       |   | _  | (463,000)                                  |
| -  | -         |    | 8,000                 |            | (255,000)       |   | _  | (255,000)                                  |
|    | 157,367   |    | 125,650               | 116,396    | 1,306,498       | 77,072                                      |    | 1,383,570                                  |
|    | 684,550   | -  | 2,524,651             | 545,172    | 6,078,941       | 693,888                                     | _  | 6,772,829                                  |
| \$ | 841,917   | \$ | 2,650,301             | \$ 661,568 | \$<br>7,385,439 | \$<br>770,960                               | \$ | 8,156,399                                  |

### Internal Service Funds

**Network Information Services Fund** – This fund is used to control the cost of providing network services to all Town departments.

**Vehicle Maintenance Fund** – This fund is used to account for the maintenance and fuel costs of all Town vehicles.

**Health Insurance Fund** – This fund is used to account for the payment of health and other employee benefit programs.

**Workers Compensation Fund** – This fund is used to account for self-insured activities of providing workers compensation benefits to Town employees.

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#### INTERNAL SERVICE FUNDS

#### COMBINING STATEMENT OF NET ASSETS

#### JUNE 30, 2004

| ASSETS  | Network<br>Information<br>Services | -  | Fleet<br>Maintenance | <br>Health<br>Insurance | Worker's<br>Compensation | _  | Total<br>Internal<br>Service<br>Funds |
|---|------------------------------------|----|----------------------|-------------------------|--------------------------|----|---------------------------------------|
| CURRENT:  |                                    |    |                      |                         |                          |    |                                       |
| Cash and short-term investments\$ Investments                             | 46,349<br>93,203                   | \$ | 17,004<br>-          | \$<br>305,070           | \$<br>-<br>743,815       | \$ | 63,353<br>1,142,088                   |
| Receivables, net of allowance for uncollectibles:  Departmental and other |                                    | -  | -                    | <br>7,998               |                          | _  | 7,998                                 |
| Total current assets  | 139,552                            | -  | 17,004               | <br>313,068             | 743,815                  | _  | 1,213,439                             |
| TOTAL ASSETS  | 139,552                            | -  | 17,004               | <br>313,068             | 743,815                  | _  | 1,213,439                             |
| LIABILITIES CURRENT:  |                                    |    |                      |                         |                          |    |                                       |
| Warrants payable  | 58,996                             |    | _                    | _                       | _                        |    | 58,996                                |
| Accrued payroll   | 23,589                             |    | -                    | _                       | -                        |    | 23,589                                |
| Workers' compensation   |                                    | _  | -                    | <br>-                   | 214,000                  | _  | 214,000                               |
| Total current liabilities   | 82,585                             | -  | <u>-</u>             | <br>                    | 214,000                  | _  | 296,585                               |
| NONCURRENT:   |                                    |    |                      |                         |                          |    |                                       |
| Workers' compensation   | -                                  | _  | -                    | <br>-                   | 497,000                  | _  | 497,000                               |
| TOTAL LIABILITIES   | 82,585                             | -  |                      | <br>                    | 711,000                  | _  | 793,585                               |
| NET ASSETS  |                                    |    |                      |                         |                          |    |                                       |
| Unrestricted\$  | 56,967                             | \$ | 17,004               | \$<br>313,068           | \$<br>32,815             | \$ | 419,854                               |

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#### INTERNAL SERVICE FUNDS

#### COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

#### FISCAL YEAR ENDED JUNE 30, 2004

|   | Network<br>Information<br>Services |    | Fleet<br>Maintenance |    | Health<br>Insurance | Worker's<br>Compensation |     | Total<br>Internal<br>Service<br>Funds |
|---|------------------------------------|----|----------------------|----|---------------------|--------------------------|-----|---------------------------------------|
| OPERATING REVENUES:                                 |                                    | -  |                      | •  |                     |                          |     |                                       |
| Employee contributions\$                            | -                                  | \$ | -                    | \$ | 4,684,142           | \$<br>-                  | \$  | 4,684,142                             |
| Charges for services                                | 784,663                            | _  | 800,879              |    | 8,154,500           | 53,472                   | _   | 9,793,514                             |
| TOTAL OPERATING REVENUES                            | 784,663                            | -  | 800,879              |    | 12,838,642          | 53,472                   | _   | 14,477,656                            |
| OPERATING EXPENSES:                                 |                                    |    |                      |    |                     |                          |     |                                       |
| Supplies and services                               | 739,128                            |    | 891,590              |    | 12,860,381          | 1,407,940                |     | 15,899,039                            |
| TOTAL OPERATING EXPENSES                            | 739,128                            | -  | 891,590              | •  | 12,860,381          | 1,407,940                | _   | 15,899,039                            |
| OPERATING INCOME (LOSS)                             | 45,535                             | -  | (90,711)             |    | (21,739)            | (1,354,468)              | _   | (1,421,383)                           |
| NONOPERATING REVENUES (EXPENSES): Investment income |                                    | -  | -                    |    | 14,899              | 57,477                   | _   | 72,376                                |
| CHANGE IN NET ASSETS                                | 45,535                             |    | (90,711)             |    | (6,840)             | (1,296,991)              |     | (1,349,007)                           |
| NET ASSETS AT BEGINNING OF YEAR                     | 11,432                             | -  | 107,715              |    | 319,908             | 1,329,806                | _   | 1,768,861                             |
| NET ASSETS AT END OF YEAR\$                         | 56,967                             | \$ | 17,004               | \$ | 313,068             | \$<br>32,815             | \$_ | 419,854                               |

## INTERNAL SERVICE FUNDS COMBINING STATEMENT OF CASH FLOWS

#### FISCAL YEAR ENDED JUNE 30, 2004

| <u>-</u>  | Network<br>Information<br>Services        | Fleet<br>Maintenance                      | Health<br>Insurance                         | Worker's<br>Compensatio             | <u>n</u> .     | Total<br>Internal<br>Service<br>Funds                 |
|---|---|---|---|-------------------------------------|----------------|---|
| CASH FLOWS FROM OPERATING ACTIVITIES:  Receipts from customers and users  | - \$<br>784,663<br>(453,454)<br>(259,848) | - \$<br>800,879<br>(406,811)<br>(484,779) | 4,681,792<br>8,154,500<br>-<br>(12,860,381) | \$ 53,472<br>(356,269<br>(1,103,672 | 9)             | 4,681,792<br>9,793,514<br>(1,216,534)<br>(14,708,679) |
| NET CASH FROM OPERATING ACTIVITIES  | 71,361                                    | (90,711)                                  | (24,089)                                    | (1,406,468                          | 3)             | (1,449,907)   |
| CASH FLOWS FROM INVESTING ACTIVITIES:  Proceeds from sales and maturities of investments.  Purchase of investments.  Investment income. | -<br>(424,355)<br>-                       | 107,715<br>-<br>-                         | 9,190<br>-<br>14,899                        | 1,348,99 <sup>-</sup><br>57,477     | -              | 1,465,896<br>(424,355)<br>72,376                      |
| NET CASH FROM INVESTING ACTIVITIES  | (424,355)                                 | 107,715                                   | 24,089                                      | 1,406,468                           | 3_             | 1,113,917   |
| NET CHANGE IN CASH AND SHORT-TERM INVESTMENTS   | (352,994)                                 | 17,004                                    | -   |                                     | -              | (335,990)   |
| CASH AND SHORT-TERM INVESTMENTS AT BEGINNING OF YEAR  | 399,343                                   |   |   |                                     | <u>-</u> .     | 399,343   |
| CASH AND SHORT-TERM INVESTMENTS AT END OF YEAR\$  | 46,349 \$                                 | 17,004 \$                                 |   | \$                                  | _ \$           | 63,353  |
| RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH FROM OPERATING ACTIVITIES:  |   |   |   |                                     |                |   |
| Operating income (loss)   | 45,535_\$                                 | (90,711) \$                               | (21,739)                                    | \$(1,354,468                        | <u>3)</u> \$ _ | (1,421,383)   |
| Departmental and other  | -   | -   | (2,350)                                     |                                     | -              | (2,350)   |
| Warrants payable  | 2,237                                     | -   | -   |                                     | -              | 2,237   |
| Accrued payroll   | 23,589                                    | <u>-</u>                                  |   | (52,000                             | -<br>D)        | 23,589<br>(52,000)                                    |
| Total adjustments   | 25,826                                    |   | (2,350)                                     | (52,000                             | 0)             | (28,524)  |
| NET CASH FROM OPERATING ACTIVITIES\$  | 71,361 \$                                 | (90,711) \$                               | (24,089)                                    | \$ (1,406,468                       | <u>3)</u> \$   | (1,449,907)   |

## Fiduciary Funds

**Agency Fund** – This fund is used to account for payroll withholdings and other amounts held in a fiduciary capacity for nongovernmental purposes.

#### AGENCY FUND

#### STATEMENT OF CHANGES IN ASSETS AND LIABILITIES

#### FOR THE FISCAL YEAR ENDED JUNE 30, 2004

|  | Agency<br>Accounts<br>July 1, 2003 | <br>Additions    | •  | Deletions    | Agency<br>Accounts<br>June 20, 2004 |
|--|------------------------------------|------------------|----|--------------|-------------------------------------|
| ASSETS Cash and short-term investments\$ | 706,254                            | \$<br>19,418,229 | \$ | (19,802,904) | \$<br>321,579                       |
| LIABILITIES Liabilities due depositors\$ | 1,273,370                          | \$<br>19,418,229 | \$ | (19,802,904) | \$<br>321,579                       |

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## Statistical Section



Wellesley is also the home of Babson College which is a nationally recognized leader in higher education for its undergraduate and graduate business programs.

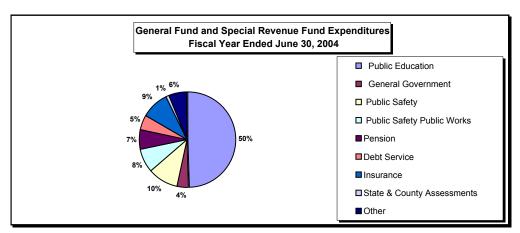


Town of Wellesley, Massachusetts Comprehensive Annual Financial Report For the fiscal year ended June 30, 2004

#### General Government Expenditures by Function (1) - Modified Accrual Basis

#### **Last Ten Years**

| Fiscal<br>Year | Public<br>Education | G  | General<br>overnment | Pι | ıblic Safety | Puk  | olic Works | Pension         | De | ebt Service | ı  | nsurance  | As | State &<br>County<br>ssessments | Other        | Total            |
|----------------|---------------------|----|----------------------|----|--------------|------|------------|-----------------|----|-------------|----|-----------|----|---------------------------------|--------------|------------------|
| 1995           | \$<br>23,111,472    | \$ | 2,503,918            | \$ | 6,089,177    | \$ - | 4,845,739  | \$<br>1,618,751 | \$ | 3,139,375   | \$ | 3,650,000 | \$ | 292,331                         | \$ 3,343,787 | \$<br>48,594,550 |
| 1996           | \$<br>24,446,555    | \$ | 2,422,151            | \$ | 6,064,640    | \$   | 6,617,985  | \$<br>1,069,406 | \$ | 3,268,015   | \$ | 3,589,000 | \$ | 940,333                         | \$ 3,519,972 | \$<br>51,938,057 |
| 1997           | \$<br>26,333,935    | \$ | 2,878,821            | \$ | 6,396,881    | \$   | 8,486,383  | \$<br>872,855   | \$ | 3,316,334   | \$ | 4,258,174 | \$ | 1,014,669                       | \$ 3,197,602 | \$<br>56,755,654 |
| 1998           | \$<br>29,883,959    | \$ | 3,139,604            | \$ | 6,630,689    | \$   | 6,766,789  | \$<br>137,425   | \$ | 3,511,002   | \$ | 4,055,300 | \$ | 976,522                         | \$ 3,493,005 | \$<br>58,594,295 |
| 1999           | \$<br>31,909,391    | \$ | 3,451,799            | \$ | 7,910,500    | \$   | 5,934,637  | \$<br>120,000   | \$ | 4,071,478   | \$ | 4,025,000 | \$ | 994,316                         | \$ 3,496,590 | \$<br>61,913,711 |
| 2000           | \$<br>34,656,803    | \$ | 3,317,580            | \$ | 8,388,383    | \$   | 5,905,897  | \$<br>5,424,843 | \$ | 4,089,867   | \$ | 4,119,883 | \$ | 1,010,052                       | \$ 4,404,244 | \$<br>71,317,552 |
| 2001           | \$<br>37,205,546    | \$ | 3,496,629            | \$ | 8,554,234    | \$   | 6,545,059  | \$<br>5,909,834 | \$ | 4,332,350   | \$ | 4,784,500 | \$ | 1,019,278                       | \$ 4,127,924 | \$<br>75,975,354 |
| 2002           | \$<br>39,856,136    | \$ | 3,362,292            | \$ | 8,951,996    | \$   | 6,645,808  | \$<br>5,201,661 | \$ | 5,467,308   | \$ | 6,371,015 | \$ | 1,021,764                       | \$ 4,380,345 | \$<br>81,258,325 |
| 2003           | \$<br>44,134,216    | \$ | 3,772,208            | \$ | 8,976,386    | \$   | 7,198,459  | \$<br>5,865,883 | \$ | 4,205,180   | \$ | 7,655,776 | \$ | 1,000,627                       | \$ 5,484,455 | \$<br>88,293,190 |
| 2004           | \$<br>44,131,364    | \$ | 3,366,896            | \$ | 9,188,748    | \$   | 7,183,523  | \$<br>6,174,123 | \$ | 4,389,274   | \$ | 8,348,890 | \$ | 1,041,780                       | \$ 5,450,361 | \$<br>89,274,959 |



<sup>(1)</sup> Includes general and special revenue funds

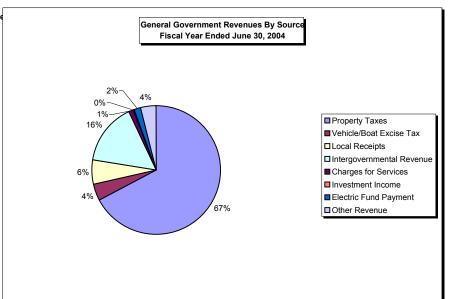
#### General Government Revenues by Source (1)

**Last Ten Years** 

| Fiscal<br>Year | Property<br>Taxes | Vehicle/Boat<br>Excise Tax | Local<br>Receipts | Inte | ergovernmental<br>Revenue | (  | Charges for<br>Services | Investment<br>Income | ı  | Electric Fund<br>Payment | Other<br>Revenue | Total            |
|----------------|-------------------|----------------------------|-------------------|------|---------------------------|----|-------------------------|----------------------|----|--------------------------|------------------|------------------|
| 1995           | \$<br>37,214,228  | \$<br>2,636,900            | \$<br>3,545,799   | \$   | 4,749,915                 | \$ | 436,164                 | \$<br>-              | \$ | 800,000                  | \$<br>2,026,544  | \$<br>51,409,550 |
| 1996           | \$<br>38,396,351  | \$<br>2,544,170            | \$<br>3,837,972   | \$   | 6,075,752                 | \$ | 476,655                 | \$<br>-              | \$ | 800,000                  | \$<br>2,078,507  | \$<br>54,209,407 |
| 1997           | \$<br>40,194,771  | \$<br>3,016,942            | \$<br>3,878,621   | \$   | 7,351,233                 | \$ | 522,044                 | \$<br>-              | \$ | 800,000                  | \$<br>2,208,870  | \$<br>57,972,481 |
| 1998           | \$<br>41,841,680  | \$<br>3,120,428            | \$<br>4,111,004   | \$   | 6,797,143                 | \$ | 582,928                 | \$<br>-              | \$ | 800,000                  | \$<br>3,299,922  | \$<br>60,553,105 |
| 1999           | \$<br>43,700,115  | \$<br>3,391,300            | \$<br>4,539,076   | \$   | 6,677,170                 | \$ | 765,218                 | \$<br>-              | \$ | 1,015,000                | \$<br>2,255,678  | \$<br>62,343,557 |
| 2000           | \$<br>45,605,810  | \$<br>3,866,212            | \$<br>2,920,729   | \$   | 12,856,864                | \$ | 889,807                 | \$<br>1,663,101      | \$ | 1,000,000                | \$<br>3,164,607  | \$<br>71,967,130 |
| 2001           | \$<br>48,364,287  | \$<br>3,837,247            | \$<br>3,165,178   | \$   | 14,330,776                | \$ | 973,019                 | \$<br>1,951,340      | \$ | 1,000,000                | \$<br>3,353,507  | \$<br>76,975,354 |
| 2002           | \$<br>53,717,036  | \$<br>3,903,497            | \$<br>3,046,542   | \$   | 14,265,410                | \$ | 781,649                 | \$<br>1,182,804      | \$ | 1,000,000                | \$<br>3,153,889  | \$<br>81,050,827 |
| 2003           | \$<br>58,104,152  | \$<br>3,827,688            | \$<br>3,450,704   | \$   | 15,013,111                | \$ | 874,822                 | \$<br>703,045        | \$ | 1,000,000                | \$<br>4,220,658  | \$<br>87,194,180 |
| 2004           | \$<br>62,151,256  | \$<br>3,846,238            | \$<br>5,778,276   | \$   | 14,364,792                | \$ | 875,507                 | \$<br>439,883        | \$ | 1,463,000                | \$<br>3,591,174  | \$<br>92,510,126 |
|                |                   |                            |                   |      |                           |    |                         | (2)                  |    |                          |                  |                  |

<sup>(1)</sup> Includes general and special revenue funds

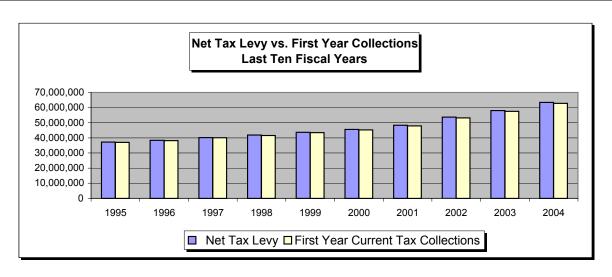
<sup>(2)</sup> Investment income included in Other Revenue prior years.



#### **Property Tax Levies and Collections**

#### **Last Ten Fiscal Years**

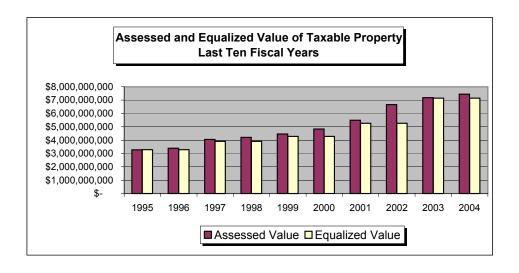
|        |               |              |                  |          |     |             |            |             |                |            | Percent of     |              | Percent of     |
|--------|---------------|--------------|------------------|----------|-----|-------------|------------|-------------|----------------|------------|----------------|--------------|----------------|
|        |               | Less         |                  |          | F   | irst Year   | Percent of | Delinquent  |                | Total      | Total Tax      | Outstanding  | Delinquent Tax |
| Fiscal | Total         | Abatements   | Net              | Net as % |     | Current     | Net Levy   | Tax         |                | Tax        | Collections to | Delinquent   | to Net         |
| Year   | Tax Levy      | & Exemptions | Tax Levy         | of Total | Tax | Collections | Collected  | Collections | C              | ollections | Net Tax Levy   | Taxes        | Tax Levy       |
| 1995   | \$ 37,512,470 | \$ 298,242   | \$<br>37,214,228 | 99.20%   | \$  | 36,995,126  | 99.41% \$  | 207,521     | \$<br><b>3</b> | 37,202,647 | 99.97%         | \$ 586,581   | 1.58%          |
| 1996   | \$ 39,203,306 | \$ 769,420   | \$<br>38,433,886 | 98.04%   | \$  | 38,196,351  | 99.38% \$  | 221,565     | \$<br>•        | 38,417,916 | 99.96%         | \$ 615,970   | 1.60%          |
| 1997   | \$ 40,738,606 | \$ 523,616   | \$<br>40,214,990 | 98.71%   | \$  | 40,024,770  | 99.53% \$  | 171,521     | \$<br>•        | 40,196,291 | 99.95%         | \$ 618,699   | 1.54%          |
| 1998   | \$ 42,191,962 | \$ 350,282   | \$<br>41,841,680 | 99.17%   | \$  | 41,601,320  | 99.43% \$  | 233,399     | \$<br>6        | 41,834,719 | 99.98%         | \$ 631,961   | 1.51%          |
| 1999   | \$ 44,026,162 | \$ 326,055   | \$<br>43,700,107 | 99.26%   | \$  | 43,490,112  | 99.52% \$  | 196,447     | \$<br>•        | 43,686,559 | 99.97%         | \$ 718,930   | 1.65%          |
| 2000   | \$ 45,899,766 | \$ 298,956   | \$<br>45,600,810 | 99.35%   | \$  | 45,305,790  | 99.35% \$  | 292,531     | \$<br>5        | 45,598,321 | 99.99%         | \$ 823,226   | 1.81%          |
| 2001   | \$ 48,661,845 | \$ 298,938   | \$<br>48,362,907 | 99.39%   | \$  | 47,900,000  | 99.04% \$  | 452,787     | \$<br>\$       | 48,352,787 | 99.98%         | \$ 848,073   | 1.75%          |
| 2002   | \$ 54,017,799 | \$ 300,763   | \$<br>53,717,036 | 99.44%   | \$  | 53,200,000  | 99.04% \$  | 449,394     | \$<br>5        | 53,649,394 | 99.87%         | \$ 875,726   | 1.63%          |
| 2003   | \$ 58,376,898 | \$ 308,595   | \$<br>58,068,303 | 99.47%   | \$  | 57,500,000  | 99.02% \$  | 502,432     | \$<br>6        | 58,002,432 | 99.89%         | \$ 1,133,714 | 1.95%          |
| 2004   | \$ 63,718,602 | \$ 316,357   | \$<br>63,402,245 | 99.50%   | \$  | 62,843,022  | 99.12%     | -           | \$<br>6        | 62,843,022 | 99.12%         | \$ 754,071   | 1.19%          |



#### **Assessed Value and Equalized Valuation of Taxable Property**

#### **Last Ten Years**

|                |     | Asse                | ssed ' | Value                |                     |                            | Α  | Total<br>ssessed   | (2)                 | Ratio of<br>Assessed to |
|----------------|-----|---------------------|--------|----------------------|---------------------|----------------------------|----|--------------------|---------------------|-------------------------|
| Fiscal<br>Year |     | Real<br>Property    |        | Personal<br>Property | Total               | U. S. Census<br>Population | Pe | Value<br>er Capita | Equalized<br>Value  | Equalized<br>Value      |
| 1995           |     | \$<br>3,246,623,824 | \$     | 26,560,400           | \$<br>3,273,184,224 | 26,790                     | \$ | 122,179            | \$<br>3,290,812,000 | 99.46%                  |
| 1996           | (1) | \$<br>3,360,943,120 | \$     | 29,823,600           | \$<br>3,390,766,720 | 26,809                     | \$ | 126,479            | \$<br>3,290,812,000 | 103.04%                 |
| 1997           |     | \$<br>4,030,579,100 | \$     | 27,051,000           | \$<br>4,057,630,100 | 26,795                     | \$ | 151,432            | \$<br>3,914,149,200 | 103.67%                 |
| 1998           |     | \$<br>4,175,559,500 | \$     | 31,017,000           | \$<br>4,206,576,500 | 26,789                     | \$ | 157,026            | \$<br>3,914,149,200 | 107.47%                 |
| 1999           | (1) | \$<br>4,426,738,000 | \$     | 38,390,000           | \$<br>4,465,128,000 | 26,663                     | \$ | 167,465            | \$<br>4,279,350,300 | 104.34%                 |
| 2000           |     | \$<br>4,792,190,000 | \$     | 39,364,300           | \$<br>4,831,554,300 | 26,613                     | \$ | 181,549            | \$<br>4,279,350,300 | 112.90%                 |
| 2001           |     | \$<br>5,454,544,000 | \$     | 43,969,500           | \$<br>5,498,513,500 | 26,631                     | \$ | 206,470            | \$<br>5,266,642,800 | 104.40%                 |
| 2002           | (1) | \$<br>6,614,605,000 | \$     | 54,259,100           | \$<br>6,668,864,100 | 26,670                     | \$ | 250,051            | \$<br>5,266,642,800 | 126.62%                 |
| 2003           |     | \$<br>7,133,222,000 | \$     | 56,051,200           | \$<br>7,189,273,200 | 26,671                     | \$ | 269,554            | \$<br>7,153,728,900 | 100.50%                 |
| 2004           |     | \$<br>7,381,638,000 | \$     | 62,123,900           | \$<br>7,443,761,900 | 26,671                     | \$ | 279,096            | \$<br>7,153,728,900 | 104.05%                 |



#### (1) Revaluation year

(2) Equalized valuations are determined biennially by the Commissioner of Revenue.

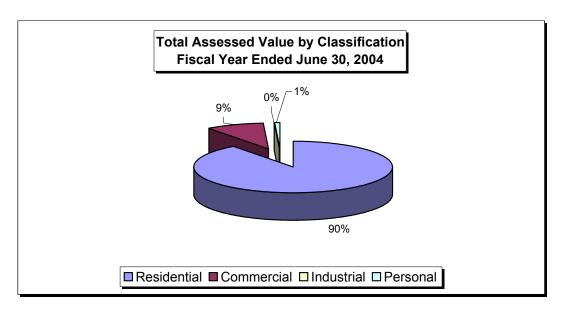
Sources: Assessing Division

U.S. Census, census data from 2001 through 2004 is based on estimates

#### Assessed Value of Taxable Property by Classification

**Last Ten Fiscal Years** 

| Fiscal<br>Year |     | Residential<br>Value | Residential<br>% of<br>Total Value | (  | Commercial<br>Value | Industrial<br>Value | Personal<br>Property | Total<br>CIP<br>Value | CIP<br>% of<br>Total Value | Total<br>Town<br>Value |
|----------------|-----|----------------------|------------------------------------|----|---------------------|---------------------|----------------------|-----------------------|----------------------------|------------------------|
| 1995           |     | \$<br>2,867,090,200  | 87.59%                             | \$ | 375,416,724         | \$<br>4,116,900     | \$<br>26,560,400     | \$<br>406,094,024     | 12.41%                     | \$<br>3,273,184,224    |
| 1996           | (1) | \$<br>2,916,516,200  | 86.01%                             | \$ | 440,310,820         | \$<br>4,116,100     | \$<br>29,823,600     | \$<br>474,250,520     | 13.99%                     | \$<br>3,390,766,720    |
| 1997           |     | \$<br>3,558,431,000  | 87.70%                             | \$ | 465,706,100         | \$<br>6,442,000     | \$<br>27,051,000     | \$<br>499,199,100     | 12.30%                     | \$<br>4,057,630,100    |
| 1998           |     | \$<br>3,677,517,000  | 87.42%                             | \$ | 493,285,500         | \$<br>4,757,000     | \$<br>31,017,000     | \$<br>529,059,500     | 12.58%                     | \$<br>4,206,576,500    |
| 1999           | (1) | \$<br>3,864,867,000  | 86.56%                             | \$ | 556,955,000         | \$<br>4,916,000     | \$<br>38,390,000     | \$<br>600,261,000     | 13.44%                     | \$<br>4,465,128,000    |
| 2000           |     | \$<br>4,198,292,000  | 86.89%                             | \$ | 588,887,000         | \$<br>5,011,000     | \$<br>39,364,300     | \$<br>633,262,300     | 13.11%                     | \$<br>4,831,554,300    |
| 2001           |     | \$<br>4,757,723,000  | 86.53%                             | \$ | 691,499,999         | \$<br>5,421,000     | \$<br>43,969,500     | \$<br>740,890,499     | 13.47%                     | \$<br>5,498,613,499    |
| 2002           | (1) | \$<br>5,776,391,000  | 86.62%                             | \$ | 832,118,000         | \$<br>6,096,000     | \$<br>54,259,100     | \$<br>892,473,100     | 13.38%                     | \$<br>6,668,864,100    |
| 2003           |     | \$<br>6,406,545,000  | 89.11%                             | \$ | 721,380,000         | \$<br>5,297,000     | \$<br>56,051,200     | \$<br>782,728,200     | 10.89%                     | \$<br>7,189,273,200    |
| 2004           |     | \$<br>6,687,379,000  | 89.84%                             | \$ | 688,831,000         | \$<br>5,428,000     | \$<br>62,123,900     | \$<br>756,382,900     | 10.16%                     | \$<br>7,443,761,900    |

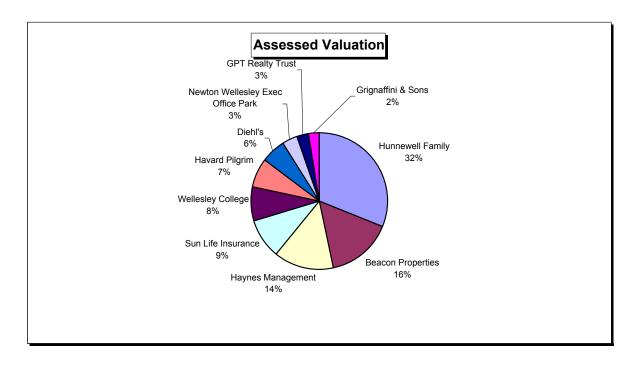


Source: Assessing Division

#### **Principal Taxpayers**

FY 2004

| Name                              | Nature<br>of Business   | FY 2004<br>Assessed<br>Valuation | % of Total<br>Tax<br>Levy |
|-----------------------------------|-------------------------|----------------------------------|---------------------------|
| Hunnewell Family                  | Residential             | \$<br>224,280,000                | 3.01%                     |
| Beacon Properties                 | Office Buildings        | \$<br>111,283,000                | 1.49%                     |
| Haynes Management                 | Office Buildings        | \$<br>103,091,000                | 1.38%                     |
| Sun Life Insurance                | Office Buildings        | \$<br>67,602,000                 | 0.91%                     |
| Wellesley College                 | Educational/Residential | \$<br>57,337,000                 | 0.77%                     |
| Havard Pilgrim                    | Office Buildings        | \$<br>49,938,000                 | 0.67%                     |
| Diehl's                           | Lumber Yard/Real Estate | \$<br>42,205,000                 | 0.57%                     |
| Newton Wellesley Exec Office Park | Office Buildings        | \$<br>24,784,000                 | 0.33%                     |
| GPT Realty Trust                  | Residential             | \$<br>21,330,000                 | 0.29%                     |
| Grignaffini & Sons                | Real Estate Development | \$<br>17,641,000                 | 0.24%                     |
| Total                             |                         | \$<br>719,491,000                | 9.66%                     |



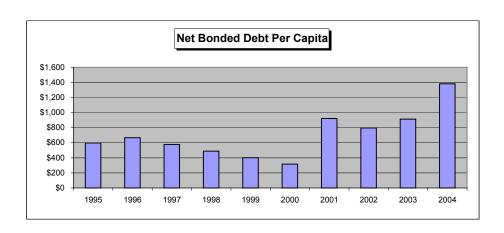
Source: Assessing Division

#### **Ratio of Net General Obligation Bonded Debt**

#### to Equalized Value and Net Bonded Debt per Capita

#### **Last Ten Fiscal Years**

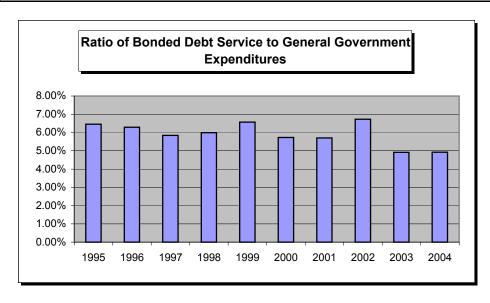
|        |             |                 | Outstanding  |                 |              | Ratio of Net       |            |
|--------|-------------|-----------------|--------------|-----------------|--------------|--------------------|------------|
| Fiscal | U.S. Census | State           | Gross        | Less            |              | <b>Bonded Debt</b> | Net Bonded |
| Year   | Population  | Equalized       | Bonded       | Self-Supporting | Net Bonded   | To Assessed        | Debt Per   |
|        |             | Value           | Debt         | Debt            | Debt         | Value              | Capita     |
| 1995   | 26,790      | \$3,290,812,000 | \$16,395,000 | \$400,000       | \$15,995,000 | 0.49%              | \$597      |
| 1996   | 26,809      | \$3,914,149,200 | \$18,158,000 | \$300,000       | \$17,858,000 | 0.46%              | \$666      |
| 1997   | 26,795      | \$3,914,149,200 | \$15,640,000 | \$200,000       | \$15,440,000 | 0.39%              | \$576      |
| 1998   | 26,789      | \$4,279,350,300 | \$19,675,000 | \$6,600,000     | \$13,075,000 | 0.31%              | \$488      |
| 1999   | 26,663      | \$4,279,350,300 | \$16,780,000 | \$6,060,000     | \$10,720,000 | 0.25%              | \$402      |
| 2000   | 26,613      | \$4,279,350,300 | \$14,035,000 | \$5,620,000     | \$8,415,000  | 0.20%              | \$316      |
| 2001   | 26,631      | \$5,266,642,800 | \$29,690,000 | \$5,180,000     | \$24,510,000 | 0.47%              | \$920      |
| 2002   | 26,670      | \$5,266,642,800 | \$26,225,000 | \$4,980,000     | \$21,245,000 | 0.40%              | \$797      |
| 2003   | 26,671      | \$7,153,728,900 | \$28,610,000 | \$4,300,000     | \$24,310,000 | 0.34%              | \$911      |
| 2004   | 26,671      | \$7,153,728,900 | \$40,845,080 | \$3,985,080     | \$36,860,000 | 0.52%              | \$1,382    |



Source: Audited Financial Statements, U.S. Census

# Town of Wellesley, Massachusetts Ratio of Annual Debt Service Expenditures for General Obligation Bonded Debt to Total General Government Expenditures (1) Last Ten Fiscal Years

| iscal Year | Annual<br>Debt Service | Town General Governmental Expenditures | Debt Service to General<br>Government<br>Expenditures |
|------------|------------------------|--|---|
| 1995       | \$3,139,375            | \$48,594,550                           | 6.46%   |
| 1996       | \$3,268,015            | \$51,938,057                           | 6.29%   |
| 1997       | \$3,316,334            | \$56,755,654                           | 5.84%   |
| 1998       | \$3,511,002            | \$58,594,295                           | 5.99%   |
| 1999       | \$4,071,478            | \$61,913,711                           | 6.58%   |
| 2000       | \$4,089,867            | \$71,317,552                           | 5.73%   |
| 2001       | \$4,332,350            | \$75,975,354                           | 5.70%   |
| 2002       | \$5,467,308            | \$81,258,325                           | 6.73%   |
| 2003       | \$4,389,274            | \$89,274,959                           | 4.92%   |
| 2004       | \$4,389,274            | \$89,160,096                           | 4.92%   |



#### Town of Wellesley, Massachusetts Age, Income and Wealth Levels

| Year | Wellesley                    | Massachusetts  | U.S.  |
|------|------------------------------|--|---|
| 1990 | 35.5                         | 33.6   | 32.9  |
| 2000 | 37.6                         | 36.5   | 35.3  |
| 1990 | \$90,030                     | \$44,367   | \$35,225  |
| 2000 | \$134,769                    | \$61,664   | \$50,046  |
| 1990 | \$32,253                     | \$17,224   | \$14,420  |
| 2000 | \$52,866                     | \$25,952   | \$21,587  |
|      | 1990<br>2000<br>1990<br>2000 | 1990 35.5<br>2000 37.6<br>1990 \$90,030<br>2000 \$134,769<br>1990 \$32,253 | 1990 35.5 33.6<br>2000 37.6 36.5<br>1990 \$90,030 \$44,367<br>2000 \$134,769 \$61,664<br>1990 \$32,253 \$17,224 |

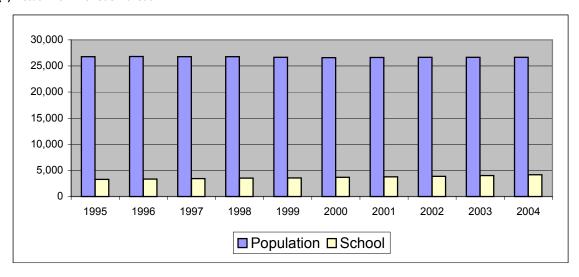
#### **Population and School Enrollment Changes**

#### **Last Ten Years**

| Year |     | Population | Increase<br>Decrease | School<br>Enrollment | Increase<br>Decrease | School %<br>of Total |
|------|-----|------------|----------------------|----------------------|----------------------|----------------------|
| 1995 | (4) | 26.700     | -246                 | 2 274                | 130                  | 12.2%                |
| 1995 | (1) | 26,790     | -246<br>19           | 3,271                | 55                   | 12.2%                |
|      | (1) | 26,809     |                      | 3,326                |                      |                      |
| 1997 | (1) | 26,795     | -14                  | 3,437                | 111                  | 12.8%                |
| 1998 | (1) | 26,789     | -6                   | 3,519                | 82                   | 13.1%                |
| 1999 | (1) | 26,663     | -126                 | 3,545                | 26                   | 13.3%                |
| 2000 | (2) | 26,613     | -50                  | 3,684                | 139                  | 13.8%                |
| 2001 | (1) | 26,631     | 18                   | 3,773                | 89                   | 14.2%                |
| 2002 | (1) | 26,670     | 39                   | 3,865                | 92                   | 14.5%                |
| 2003 | (1) | 26,671     | 1                    | 4,020                | 155                  | 15.1%                |
| 2004 | (1) | 26,671     | 0                    | 4,176                | 156                  | 15.7%                |
|      |     |            |                      |                      |                      |                      |

#### (1) Estimates from Census Bureau

#### (2) Actual from Census Bureau



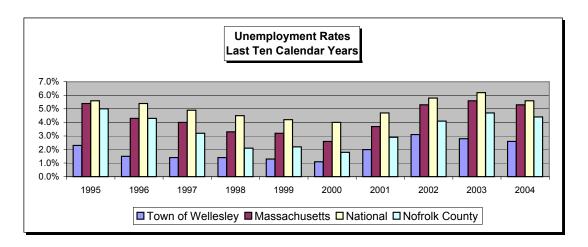
Sources: MA Department of Education, MA Department or Revenue, Division of Local Services

#### **Annual Unemployment Rates**

**Last Ten Years** 

| Calendar<br>Year | Labor<br>Force | Employment | Town of<br>Wellesley | Massachusetts | Nofrolk County | National |
|------------------|----------------|------------|----------------------|---------------|----------------|----------|
| 1995             | 13,434         | 13,119     | 2.3%                 | 5.4%          | 5.0%           | 5.6%     |
| 1996             | 13,487         | 13,285     | 1.5%                 | 4.3%          | 4.3%           | 5.4%     |
| 1997             | 13,880         | 13,683     | 1.4%                 | 4.0%          | 3.2%           | 4.9%     |
| 1998             | 13,965         | 13,771     | 1.4%                 | 3.3%          | 2.1%           | 4.5%     |
| 1999             | 13,896         | 13,713     | 1.3%                 | 3.2%          | 2.2%           | 4.2%     |
| 2000             | 13,790         | 13,626     | 1.1%                 | 2.6%          | 1.8%           | 4.0%     |
| 2001             | 13,936         | 13,671     | 2.0%                 | 3.7%          | 2.9%           | 4.7%     |
| 2002             | 13,948         | 13,515     | 3.1%                 | 5.3%          | 4.1%           | 5.8%     |
| 2003             | 13,532         | 13,158     | 2.8%                 | 5.6%          | 4.7%           | 6.2%     |
| 2004             | 13,645         | 13,288     | 2.6%                 | 5.3%          | 4.4%           | 5.6%     |

Source: MA Department of Employment and Training



## Town of Wellesley, Massachusetts Employment by Industry Last Ten Calendar Years

| Category                                 | 1995  | 1996  | 1997  | 1998  | 1999  | 2000  | 2001  | 2002  | 2003  |
|--|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Government                               | 1,408 | 1,422 | 1,362 | 1,325 | 1,371 | 1,502 | 1,649 | *     | *     |
| Construction                             | 283   | 220   | 236   | 233   | 217   | 245   | 208   | 287   | 303   |
| Financial Activities                     | 3,590 | 3,220 | 3,361 | 3,569 | 4,087 | 3,907 | 4,021 | 3,537 | 3,320 |
| Real Estate and Rental and Leasing       | *     | *     | *     | *     | *     | *     | *     | 358   | 345   |
| Agriculture                              | 59    | 57    | conf  | 65    | 67    | 72    | 78    | *     | *     |
| Trade, Transportation, and Utilities (1) | 3,717 | 3,796 | 3,754 | 3,817 | 3,829 | 3,798 | 3,905 | 2,729 | 2,542 |
| Manufacturing                            | 508   | 480   | 469   | 496   | 587   | 554   | 470   | 92    | 52    |
| Services                                 | 8,133 | 8,514 | 8,551 | 8,818 | 9,095 | 9,185 | 9,352 | *     | *     |
| Information                              | *     | *     | *     | *     | *     | *     | *     | 533   | 557   |
| Professional and Technical Services      | *     | *     | *     | *     | *     | *     | *     | 1,556 | 1,845 |
| Management of Companies                  | *     | *     | *     | *     | *     | *     | *     | 842   | 859   |
| Administrative and Waste Services        | *     | *     | *     | *     | *     | *     | *     | 586   | 380   |
| Education and Health Services            | *     | *     | *     | *     | *     | *     | *     | 5,472 | 5,265 |
| Arts, Entertainment and Recreation       | *     | *     | *     | *     | *     | *     | *     | 409   | 399   |
| Accomodation and Food Services           | *     | *     | *     | *     | *     | *     | *     | 1,002 | 913   |
| Other Services                           | *     | *     | *     | *     | *     | *     | *     | 581   | 566   |

| Total Employment         | 17,698    | 17,709    | 17,733    | 18,323    | 19,253      | 19,263      | 19,683      | 17,984      | 17,346      |
|--------------------------|-----------|-----------|-----------|-----------|-------------|-------------|-------------|-------------|-------------|
| Average Annual Wage      | \$43,570  | \$43,406  | \$47,143  | \$49,206  | \$56,015    | \$65,647    | \$63,989    | \$71,779    | \$73,960    |
| Total Annual Payroll (2) | \$752,589 | \$781,051 | \$867,581 | \$897,167 | \$1,125,289 | \$1,324,095 | \$1,395,023 | \$1,290,877 | \$1,282,910 |

Source: MA Department of Employment and Training. Information relating to 2004 was not available at the time this report was prepared.

<sup>(1)</sup> Data from Transportation, Communication and Public Utilities have been combined with Trade for years prior to 2002.

<sup>(2)</sup> Amounts expressed in thousands

<sup>\*</sup> For years subsequent to 2001, the MA Department of Employment replaced its Standard Industrial Code (SIC) system with the new North American Industry Classification System (NAICS). Consequently, information provided in this table from 1995 through 2001 is shown under the SIC classification system.

#### **Building Permits and Bank Deposits**

#### **Last Ten Years**

| New Constr       |        | onstruction        | Additions/Alterations |                    |        | <u>Totals</u>      | (4)                     |  |
|------------------|--------|--------------------|-----------------------|--------------------|--------|--------------------|-------------------------|--|
| Calendar<br>Year | Number | Estimated<br>Value | Number                | Estimated<br>Value | Number | Estimated<br>Value | (1)<br>Bank<br>Deposits |  |
| 1995             | 29     | \$18,344,300       | 683                   | \$27,460,900       | 712    | \$45,805,200       | \$631,848               |  |
| 1996             | 33     | \$18,718,270       | 717                   | \$38,059,226       | 750    | \$56,777,496       | \$681,670               |  |
| 1997             | 25     | \$11,181,000       | 771                   | \$49,984,703       | 796    | \$61,165,703       | \$606,222               |  |
| 1998             | 30     | \$10,235,854       | 686                   | \$52,711,258       | 716    | \$62,947,112       | \$752,721               |  |
| 1999             | 25     | \$19,286,866       | 724                   | \$46,765,741       | 749    | \$66,052,607       | \$855,055               |  |
| 2000             | 39     | \$28,457,985       | 713                   | \$63,353,286       | 752    | \$91,811,271       | \$902,223               |  |
| 2001             | 59     | \$43,310,598       | 719                   | \$98,551,901       | 778    | \$141,862,499      | \$1,083,406             |  |
| 2002             | 36     | \$14,293,028       | 704                   | \$70,444,218       | 740    | \$84,737,246       | \$1,163,812             |  |
| 2003             | 49     | \$48,365,134       | 706                   | \$53,096,220       | 755    | \$101,461,354      | \$1,296,561             |  |
| 2004 (2)         | 15     | \$5,532,562        | 579                   | \$31,951,792       | 594    | \$37,484,354       | NA                      |  |

(1) Source: Federal Deposit Insurance Corporation.

(2) Source: Building Department - FY2004 through 4/15/04

NA - Amounts not available for FY2004

#### **Major Employers**

| Employer                            | Nature of Business     | Number of<br>Employees |
|-------------------------------------|------------------------|------------------------|
| Wellesley College                   | College                | 1,500                  |
| Sun Life of Canada                  | Insurance Company      | 1,900                  |
| Babson College                      | College                | 750                    |
| Accenture                           | Management Consulting  | 700                    |
| Harvard Pilgrim Health Care         | Health Care Provider   | 490                    |
| Roche Brothers                      | Grocery                | 254                    |
| Amica Mutual Life                   | Insurance Company      | 165                    |
| Watson Wyatt Worldwide              | Actuary                | 200                    |
| Massachusetts Bay Community College | College                | 250                    |
| Dana Hall School                    | Private School         | 236                    |
| Perkin Flmer                        | Scientific Instruments | 51                     |